

# **Section 9000**

# **Terms, Definitions and**

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## Section 9000 Terms, Definitions and Acronyms

### 9100 Terms and Definitions

**Administrative costs** —Direct and indirect costs (§ 248.12(b)), exclusive of food costs, which TDA determine to be necessary to support FMNP operations. For a list of allowable administrative costs, see Item 3121.

**Administrative review official (ARO)** — An independent and impartial official appointed by TDA and familiar with FMNP requirements who presides over an appeal. The ARO's decision is the final administrative determination of the appeal.

**Appeal** — A request for review of an adverse action through a fair and impartial hearing.

**Authorized representative** — An authorized representative is authorized on behalf of a CE to make written agreements with TDA to operate the FMNP, to sign documents or reports about the agreement, and to present claims for reimbursement, when appropriate, to TDA.

**Compliance buy** — A covert, onsite investigation in which an FMNP representative poses as an FMNP participant and attempts to transact one or more FMNP vouchers.

**Contracting entity (CE)** — A public agency or private nonprofit organization that enters into an agreement with TDA to administer the FMNP at the local level.

**Dual participation**— Simultaneous participation by an individual in the FMNP at more than one local service area. Dual participation is not permitted.

**Eligible foods** — Fresh, nutritious, unprepared, locally grown fruits, vegetables and herbs for human consumption. Eligible foods may not be processed or prepared beyond their natural state except for usual harvesting and cleaning processes.

**Family**— A group of related or nonrelated individuals who are living together as one economic unit, except that residents of a homeless facility or an institution shall not all be considered members of a single family.

**Farmer** — An individual authorized to sell produce (eligible foods) at participating farmers' markets.

**Farmers' market or farmers' market association**— An association of local farmers who assemble at a defined location for the purpose of selling their produce (eligible foods) directly to consumers.

**Fiscal year** — The period of 12 calendar months beginning October 1 of any calendar year and ending September 30 of the following calendar year.

**Food Costs** — The cost of eligible foods purchased at authorized farmers' markets.

**Household** — Has the same definition of "family." Each family shall constitute a separate household for FMNP benefit issuance purposes.

**Local agency** — Any nonprofit entity or local government agency that identifies eligible participants, issues FMNP vouchers, and arranges for distribution of eligible foods.

**Locally grown** — Produce grown within Texas borders or adjoining states; New Mexico, Oklahoma, Arkansas, or Louisiana.

**Nonprofit agency** — A private agency which is exempt from income tax under the Internal Revenue Code of 1986, as amended.

**Nutrition education** — Individual or group education sessions and information and educational materials designed to improve health status, achieve positive change in dietary habits, and emphasize relationships between nutrition and health, all in keeping with the individual's personal, cultural, and socio-economic preferences.

**Participants** — WIC clients who are at or below the 185% poverty level who are receiving FMNP benefits.

**Program** — The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Farmers' Market Nutrition Program (FMNP).

**Texas Unified Nutrition Programs System (TX-UNPS)** — The web-based application and claims processing system for all food and nutrition programs administered by TDA. See <https://txunps1.texasagriculture.gov/txunps>.

**Voucher** — A check or other negotiable financial instrument by which benefits under the FMNP are transferred to participants.

**WIC** — The Special Supplemental Nutrition Program for Women, Infants and Children.

## 9200 Acronyms

**ADA** – Americans with Disabilities Act

**ARO** – Administrative Review Official

**CACFP** – Child and Adult Care Food Program

**CAP** – Corrective action plan

**CE** – Contracting Entity

**CFR** – Code of Federal Regulations

**CSFP** – Commodity Supplemental Food Program

**FDP** – Food Distribution Program

**F&N** – Food and Nutrition Division of the Texas Department of Agriculture

**FMNP** – Farmers’ Market Nutrition Program

**FNS** – Food and Nutrition Service of the United States Department of Agriculture

**IFB** – Invitation for bid

**IRS** – U.S. Internal Revenue Service

**RFP** – Request for proposal

**SAO** – State Auditor’s Office

**SBP** – School Breakfast Program

**SFMNP** – Senior Farmers’ Market Nutrition Program

**SFSP** – Summer Food Service Program

**SMP** – Special Milk Program

**SNAP** – Supplemental Nutrition Assistance Program (formerly Food Stamps)

**TDA** – Texas Department of Agriculture

**TEFAP** – The Emergency Food Assistance Program

**TX-UNPS** – Texas Unified Nutrition Programs System

**USDA** – United States Department of Agriculture

**WIC** – Special Supplemental Nutrition Program for Women, Infants and Children.