

Solicitations, Specifications, and Contracts

Procurement Regulations

Uniform Administrative Requirements for Procurement

- » [7 CFR 3016.36](http://www.gpo.gov/fdsys/pkg/CFR-2006-title7-vol15/pdf/CFR-2006-title7-vol15-sec3016-36.pdf) (<http://www.gpo.gov/fdsys/pkg/CFR-2006-title7-vol15/pdf/CFR-2006-title7-vol15-sec3016-36.pdf>) (State and local governments)

Program Regulations for Procurement

- » [7 CFR 210.21](http://www.gpo.gov/fdsys/pkg/CFR-2013-title7-vol4/xml/CFR-2013-title7-vol4-sec210-21.xml) (<http://www.gpo.gov/fdsys/pkg/CFR-2013-title7-vol4/xml/CFR-2013-title7-vol4-sec210-21.xml>) (National School Lunch Program)

General Procurement Resources

- » [State Agency Guidance on Procurement](http://www.nfsmi.org/Templates/TemplateDefault.aspx?qs=cEIEPTEzNQ) (<http://www.nfsmi.org/Templates/TemplateDefault.aspx?qs=cEIEPTEzNQ>), from FNS in partnership with the National Food Service Management Institute – An online procurement training geared towards State agencies that focuses on Federal procurement requirements.
- » [Procurement in the 21st Century](http://www.nfsmi.org/documentlibraryfiles/PDF/20130820034348.pdf) (<http://www.nfsmi.org/documentlibraryfiles/PDF/20130820034348.pdf>), from the National Food Service Management Institute – Covers all the basics of school nutrition procurement and includes a section on local foods.
- » [Procuring Local Foods for Child Nutrition Programs Guide](http://go.usa.gov/KAFH) (<http://go.usa.gov/KAFH>), from FNS, - This comprehensive guide showcases the many ways schools can purchase locally, and correctly. The document also provides information on procurement basics, what local means and where to find local foods.

Specification and Solicitation Resources

- » [Produce Safety Information Sheets](http://www.nfsmi.org/ResourceOverview.aspx?ID=437) (<http://www.nfsmi.org/ResourceOverview.aspx?ID=437>), from the National Food Service Management Institute – These helpful sheets go way beyond produce safety information; they include ideas for purchasing specifications, desirable characteristics, and storage and handling guidelines as well as information about US Grades and domestic harvest maps.
- » [The Food Buying Guide for Child Nutrition Programs](http://www.fns.usda.gov/tn/food-buying-guide-school-meal-programs) (<http://www.fns.usda.gov/tn/food-buying-guide-school-meal-programs>), from USDA's Food and Nutrition Service - A guide (updated to reflect the new meal patterns) meant to help schools determine how much food to purchase and how to prepare it.
- » [Toolkit for Institutional Purchasers Sourcing Local Food From Distributors](http://www.fns.usda.gov/sites/default/files/FINE_Toolkit.pdf) (http://www.fns.usda.gov/sites/default/files/FINE_Toolkit.pdf), from Farm to Institution New England (FINE) - This guide assists dining services managers in communicating with current or potential distributors about meeting demands for local products and tracking local and sustainable purchases. While geared towards institutions in New England, the toolkit has something for everyone interested in buying local.

- » [Fruits and Vegetables Galore \(http://www.fns.usda.gov/tn/fruits-vegetables-galore-helping-kids-eat-more\)](http://www.fns.usda.gov/tn/fruits-vegetables-galore-helping-kids-eat-more), from the Food and Nutrition Service – Contains helpful fact sheets on fruit and vegetable forms, sizes, grades, and varieties.