

SAVE DOLLARS WITH YOUR USDA FOODS:

AN ADVANCED REVIEW OF FORECASTING AND INVENTORY MANAGEMENT TOOLS

Tricia Hays

ESC 17



Food and Nutrition Division
Food Distribution Program



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

This product was funded by USDA.
This institution is an equal opportunity provider.



Updated 11/3/2020
www.SquareMeals.org

Acknowledgement Statement

You understand and acknowledge that



the training you are about to take does not cover the entire scope of the program; and that



you are responsible for knowing and understanding all handbooks, manuals, alerts, notices, and guidance; as well as any other forms of communication that provide further guidance, clarification, or instruction on operating the program.

Introductions

Tricia Hays

ESC 17- Moderator

Planning and Forecasting

Jackie Perez

Steve Garcia

Delivery Schedule and Tool

Lori Ramos

Inventory Management

Elizabeth Gonzales

Keri Warnick

Communication and Resources

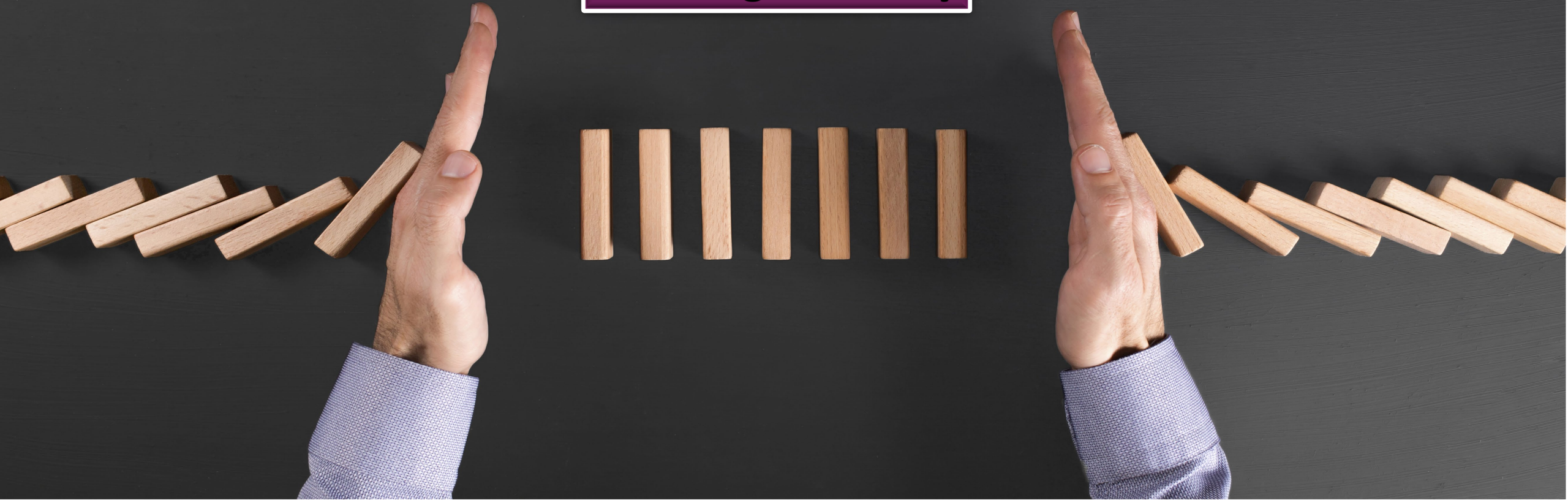
Victor Costilla



How do you save dollars with USDA foods?

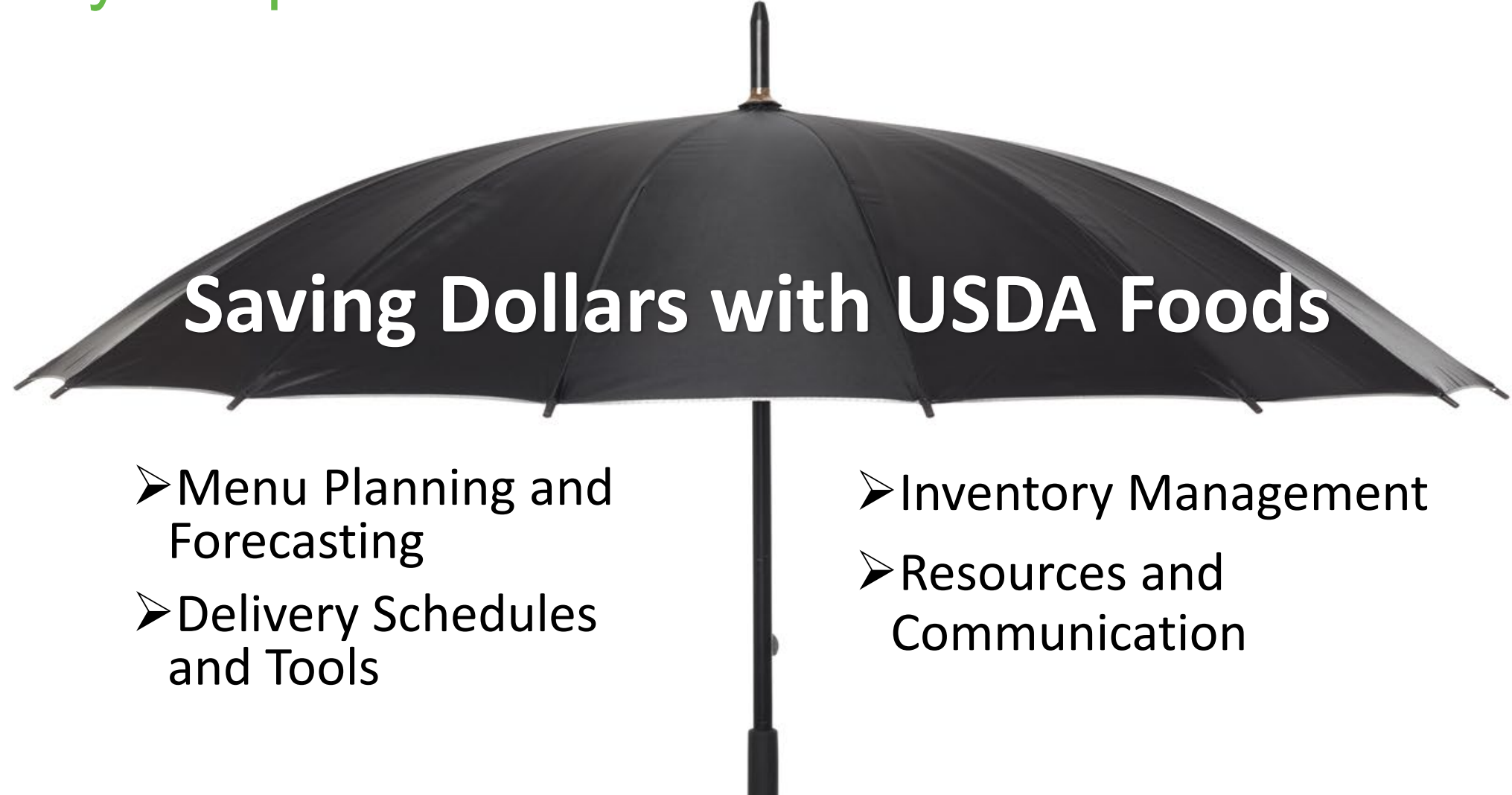


Planning is the Key





Today's Topics



- Menu Planning and Forecasting
- Delivery Schedules and Tools

- Inventory Management
- Resources and Communication



A person wearing a red and white plaid shirt is holding a large bunch of potatoes. The background shows a field of potato plants under a blue sky with light clouds. The entire scene is overlaid with a semi-transparent green rectangle.

01

Menu Development



Menu Development

January 2021 contract packets and surveys open

- Product selections for SY 2021-2022 will be selected
- Menu cycle completed the prior school year in advance
- Review production records for:
 - Popular items
 - Waste
 - Seasonal: Products and Participation
- Review your budget
- Sample products/recipes with student/staff input



Menu Development

- Determine serving model
- Determine storage space availability
 - cooler, freezer, dry storage
- Determine proper equipment
- Review staffing
- Review products with shorter shelf life
- Review inventory levels
- Talk to industry, brokers, etc.



Menu Development

Planning helps you:

- Reduce costs
- Optimize your supply
- Increase participation
- Be prepared when a change or emergency occurs



A person wearing a red and white plaid shirt is holding a large, woven bag filled with potatoes. The person is standing in a field of green potato plants. The background shows a clear blue sky with some light clouds. The entire scene is overlaid with a semi-transparent green rectangle.

02

Forecasting

What is Forecasting?



FORECASTING

Forecasting is determining what is going to happen in the future by analyzing what happened in the past and what is going on now.



Forecasting

Used to determine future trends

Upcoming Year

Inventory

Procurement

Production Reports

Trends

Past Orders

Historical Data

Popular Menu Items



Student Input -what they want vs. what we think they want



Why is forecasting important

- **Helps producers plan**
- **Aids in discovering potential issues; ability to create backup plan**
- **Provides ALL parties in the procurement chain with relevant data**
- **Minimizes shortages**
- **Cost savings**
- **Full utilization of entitlement**
- **Bid integrity**

COST SAVINGS

A green ribbon graphic with a 3D effect, tilted diagonally. The text "COST SAVINGS" is written in white, bold, uppercase letters across the center of the ribbon.

How can I forecast my commodities?



Review sales history

Dissect menu(s)

Observe trends

Research product information

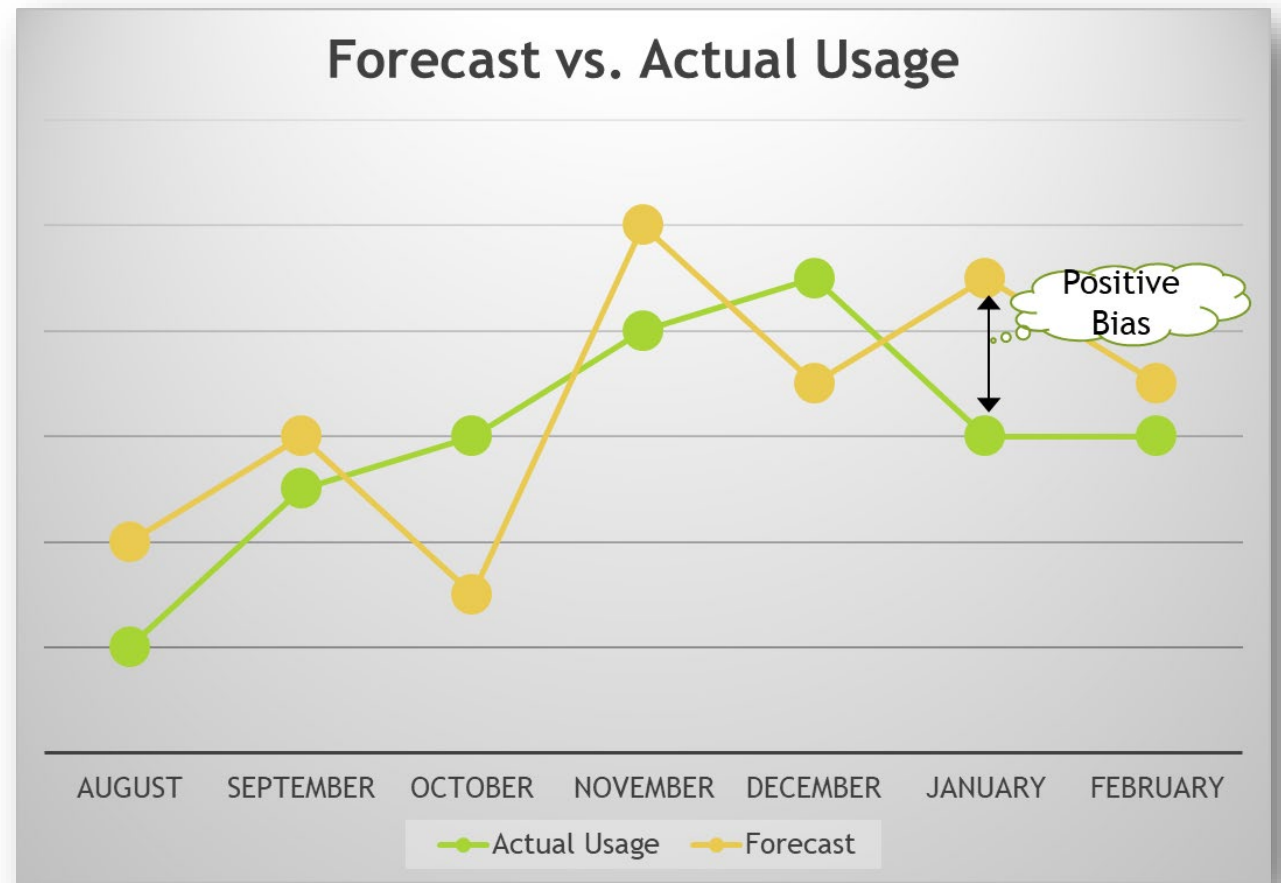
- Pack size
- Serving size

Commodity Calculators



Forecast Bias

- Difference between forecast and actuals
- Review yearly
- Adjust as necessary
- Account for changes
 - Site closure/openings
 - Other anticipated growth



Forecasting Poultry Selections

Offset drawdown (except Pilgrim's Pride/Gold Kist)

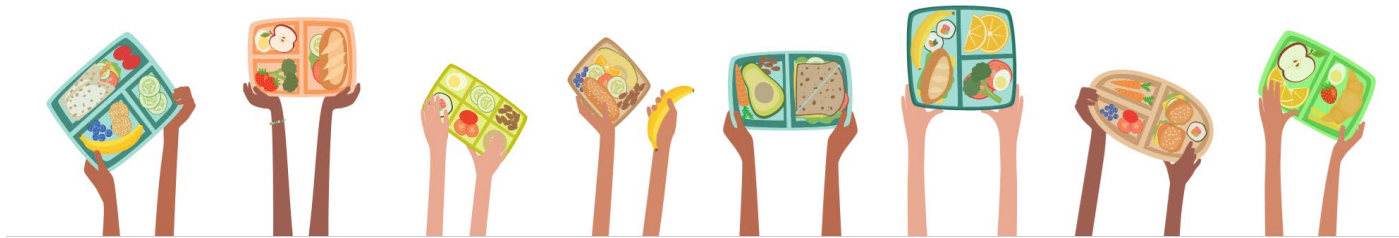
- White vs. dark meat

Compensate usage of one item with usage of another

- Ex. serving drumstick and all-white meat chicken breast
- Un-utilized dark/white

Popularity

- Chicken = white meat or Turkey = dark meat



Overcoming Forecasting Issues

- Have a back-up item ready in case an issue arises
- Provide as much lead time as possible. Manufacturers need 3-week lead time for production. Distributors stock to par levels. Contracted warehouses require 72 hours notice.
- Order quantities agreed upon through the bid/contract process
- **Communicate:**
 - Discontinued Items
 - Product Subs
 - Increases/Decreases in quantity +/-10%

Everyone from the director, to the menu writer, to the ordering clerk should know what products and codes should be ordered.

Food Distribution Program

TX-UNPS

Contracting Entities | Reports | Security | Programs | Year | Help | Log Out

Program Year: 2020 - 2021

Food Distribution Program Reports

Report Group: ALL

Apply Filter

Report List

Item	Description
Survey Reports	
Survey Summary Report	Generates an Excel file containing summary information for a selected survey(s)
Contracting Entity Reports	
Statement of Commodities Allocated	Displays an accounting of Commodities Allocated to Contracting Entities under a selected Program and Program Year.
Statement of Commodities Shipped	This report displays a statement of Commodities shipped for each Contracting Entity in a selected Program Year, Program and Warehouse by County.
Weekly Commodity Bulletin	Displays the Weekly Commodity Bulletin for a selected contracting Entity.

Weekly Commodity Bulletin

K12 Foodservice

NEW TO K12? SIGN UP HERE!

How does it work? | Distributor Certification | Contact Us

K12 Services, Incorporated
1620 Village Market Blvd Suite 200 Leesburg, VA 20175
Customer Service (571) 409-6560
info@k12servicesinc.com

K12 Tracking System

Forecasting Tools

Product: Monthly Case Request

Completed 02/21/2020

Processor	Product Nbr	Name	375	0	14	12	14	12	14	12	14	10	10	3
Alpha Foods	SP64W	Sgt. Pepperoni's 54% Whole Grain Personal Pepperoni Pizza												
Asian Food Solutions	72001	Tangerine Chicken												
Asian Food Solutions	72003	General Tso's Chicken												
Land O'Lakes	59703	Light Mozzarella String Cheese												
Land O'Lakes	41668	Shredded Mozzarella Cheese												
Nardone Bros	98WVEDPK2	Whole Wheat Wedge Pepperoni Cheese Cheese Substitute Pizza												
Nardone Bros	18WPSP2	Whole Wheat Pizzeria Style Pepperoni Pizza	125	0	14	12	14	12	14	12	14	10	10	3
Pilgrim's Pride	110452	Fully Cooked CN Whole Grain Baked Popcorn Chicken Snackers	334	0	35	35	35	35	35	30	35	34	30	30
Pilgrim's Pride	612100	CN Whole Grain Baked Chicken Nuggets with ISP	152	0	20	15	20	15	20	12	15	10	15	10
Schwan's	78378	BEACON STREET CAFE™ 51% WG Pepperoni Pizza Strips	417	0	42	45	45	40	45	40	45	35	45	35

ProcessorLink Tracking System

Cost Analysis Tool

Commercial Equivalent Product Description	Commercial Equivalent Quantity / Case	Commercial Equivalent Cost	Commercial Case Savings	Out-of-Pocket Savings / Case	Out-of-Pocket Savings / Case	Residual Case	Out-of-Pocket Savings / Residual Savings	
Pasty Beef Chopped	200	\$42.00	\$0.33	\$0.21	\$97.58	125.00	5	5,278.83
Chicken Fajita FT. Dark Strip	150	\$302.58	\$0.68	\$0.65	\$98.08	150.00	5	9,808.00

Regular/Brown Box USDA Food

Commercial Equivalent

Savings

Cost Analysis Tool



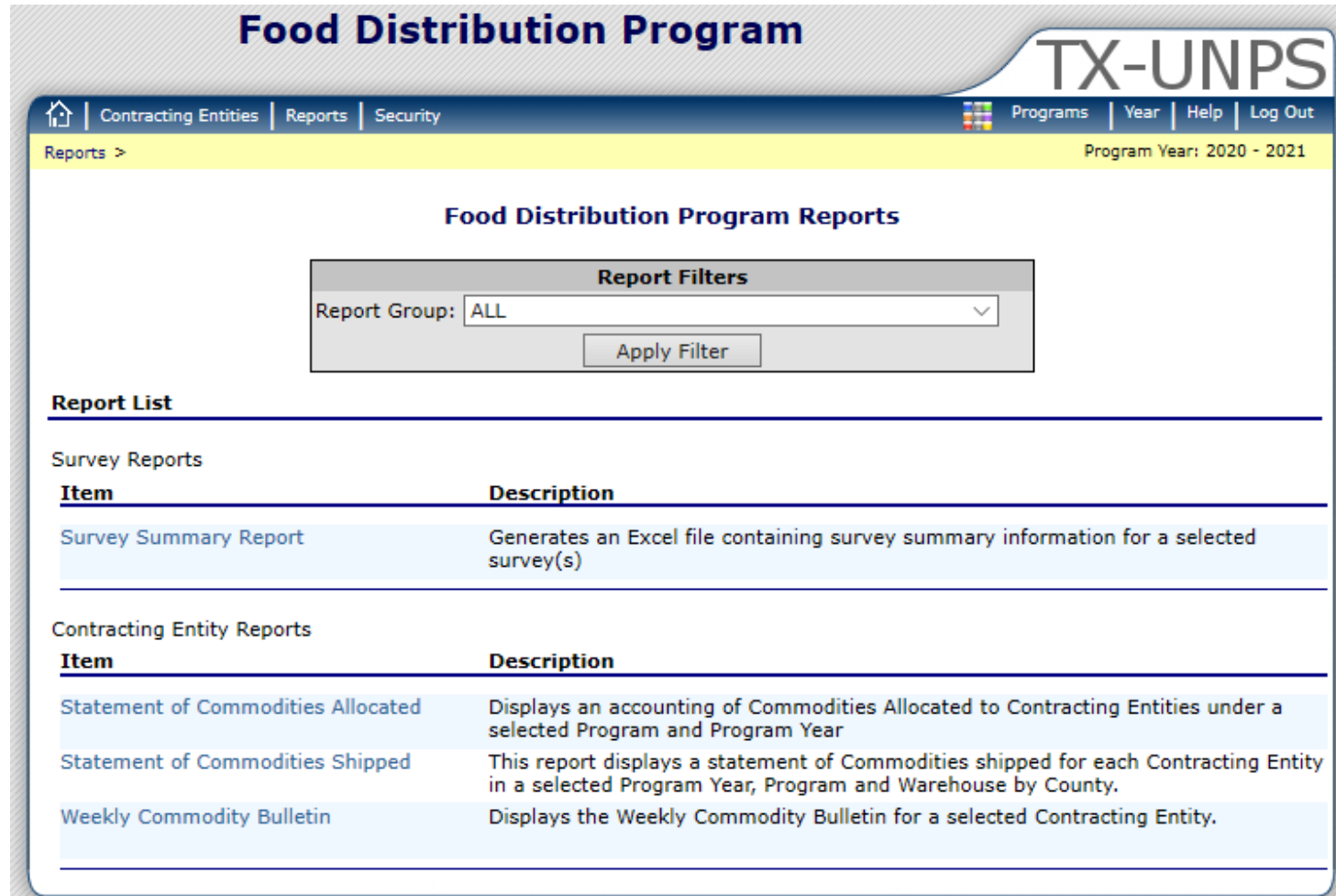
Forecasting

What Reports/Tools are you currently using for Forecasting?

- Weekly Commodity Bulletin
- Food Production Records
- Point of Sale Counts
- Inventory Reports
- Usage Rates



Forecasting—Weekly Commodity Bulletin



The screenshot displays the 'Food Distribution Program Reports' interface. At the top, the title 'Food Distribution Program' is centered, and 'TX-UNPS' is in the top right corner. A navigation bar includes 'Contracting Entities', 'Reports', and 'Security'. On the right, there are links for 'Programs', 'Year', 'Help', and 'Log Out'. Below the navigation bar, a yellow banner shows 'Reports >' on the left and 'Program Year: 2020 - 2021' on the right. The main content area is titled 'Food Distribution Program Reports' and contains a 'Report Filters' box with a 'Report Group' dropdown set to 'ALL' and an 'Apply Filter' button. Below this is a 'Report List' section with two tables. The first table is for 'Survey Reports' and the second is for 'Contracting Entity Reports'. Both tables have columns for 'Item' and 'Description'.

Food Distribution Program Reports

Report Filters

Report Group: ALL

Apply Filter

Report List

Survey Reports

Item	Description
Survey Summary Report	Generates an Excel file containing survey summary information for a selected survey(s)

Contracting Entity Reports

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Weekly Commodity Bulletin	Displays the Weekly Commodity Bulletin for a selected Contracting Entity.

2

Forecasting—Weekly Commodity Bulletin

Account Status

Program Year 2021 Entitlement		Entitlement Usage		Entitlement Balance	
Beginning Entitlement:	\$334,267.60	Processing Reserved - Used:	\$222,293.29	Available Entitlement:	\$334,267.60
Rollover Entitlement:	\$0.00	Processing Reserved - Remaining:	(\$28,333.71)	Entitlement Used:	(\$302,363.84)
Total Available:	\$334,267.60	DoD Fresh Deduction:	\$61,503.77	*Unfilled Requests:	(\$43,896.31)
		Entitlement Allocations:	\$18,566.78	**Admin Adjustments:	\$0.00
		Total Entitlement Used:	\$302,363.84	Entitlement Remaining:	(\$11,992.55)
		Bonus Allocations:	\$0.00		
		USDA Food Allocations at No Charge:	\$0.00		
		Total Value of USDA Foods Assistance:	\$302,363.84		

* Unfilled Requests include Regular USDA Foods and FTS products not yet allocated.

** Admin Adjustments will be identified as ADJ in contract entitlement usage screens.

Free Storage
< 45 Days

Short Term Storage
45-180 Days

Long Term Storage
181 Days or more

2

Forecasting—Weekly Commodity Bulletin

Summary of Commodities in the Warehouse

Item Number	Commodity Description	PackSize	Storage Type	Total Units
FTS004	Apples Whole-approx. 125-138 count	40 lb case	Cooler	70
FTS002	Grapefruits Red	40 lb case	Cooler	10
110859	MIXED BERRY FRZ CUPS-96/4 oz.	CS 96/40Z CUPS	Freezer	39
FTS001	Oranges, Early Seeded Variety	40 lb case	Cooler	10
FTS006	Peaches	20-25 lbs case	Cooler	40
FTS007	Pears	26 lbs case	Cooler	20

Free Storage
< 45 Days

Short Term Storage
45-180 Days

Long Term Storage
181 Days or more

2

Forecasting—Weekly Commodity Bulletin

Shipments Expected into this Warehouse

Last Updated: 10/15/2020

Month	[View Details]	Total Estimated Allocation Quantity
October		240
November		87
December		85
January		76
February		45
March		38

Free Storage
< 45 Days

Short Term Storage
45-180 Days

Long Term Storage
181 Days or more

Forecasting Basics

- Weekly
- Monthly
- Quarterly (Seasonal)



USDA Foods Inventory Management
Follow this schedule to use USDA Foods in Child Nutrition Programs

USDA FOODS

All contracting entities (CEs) participating in the National School Lunch Program (NSLP) and the Seamless Summer Option (SSO) are eligible to receive USDA-donated commodities through the Food Distribution Program (FDP). If fully utilized, USDA Foods can help schools decrease their food costs by 12%.

CEs can use entitlement dollars to buy food through any of the following programs:

- ✓ Regular/Brown Box USDA Foods
- ✓ USDA Commodity Processing
- ✓ DoD Fresh Fruits and Vegetables Program
- ✓ DoD Farm to School Program

The schedule below outlines tasks that must be completed weekly, monthly or quarterly.

WEEKLY

- ✓ Set a reminder to check the weekly commodity bulletin in TX-UNPS.
 - View entitlement funding used and remaining funds. The bulletin shows live data and when more products are expected to arrive in the warehouse.

Step 1: Click Food Distribution Program



Step 2: Click Reports



Step 3: Click Weekly Commodity Bulletin



- ✓ Place orders in TX-UNPS.
 - Use the CE Delivery Order Form to request food deliveries from contracted warehouses.
 - Find warehouse fees [here](#). Long term storage fees are twice as high as short term storage fees.
- ✓ Check Fresh Fruit and Vegetables Order Receipt System (FFAVORS) to review DoD commodities inventory.
- ✓ Access surplus commodities.
 - Start a delivery order in TX-UNPS to view items in warehouse surplus. Surplus items are available on a first come first served basis and are posted weekly.

Food and Nutrition Division
USDA Foods

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Updated 11/2020
www.S...

A person wearing a red and white plaid shirt is holding a large green mesh bag filled with potatoes. The background shows a field of green potato plants under a blue sky with light clouds.

03

Delivery Schedule and Tools

Delivery Schedule

Determining Delivery Charges

Minimum Requirements

Warehouse Fees



Determining Delivery Charges

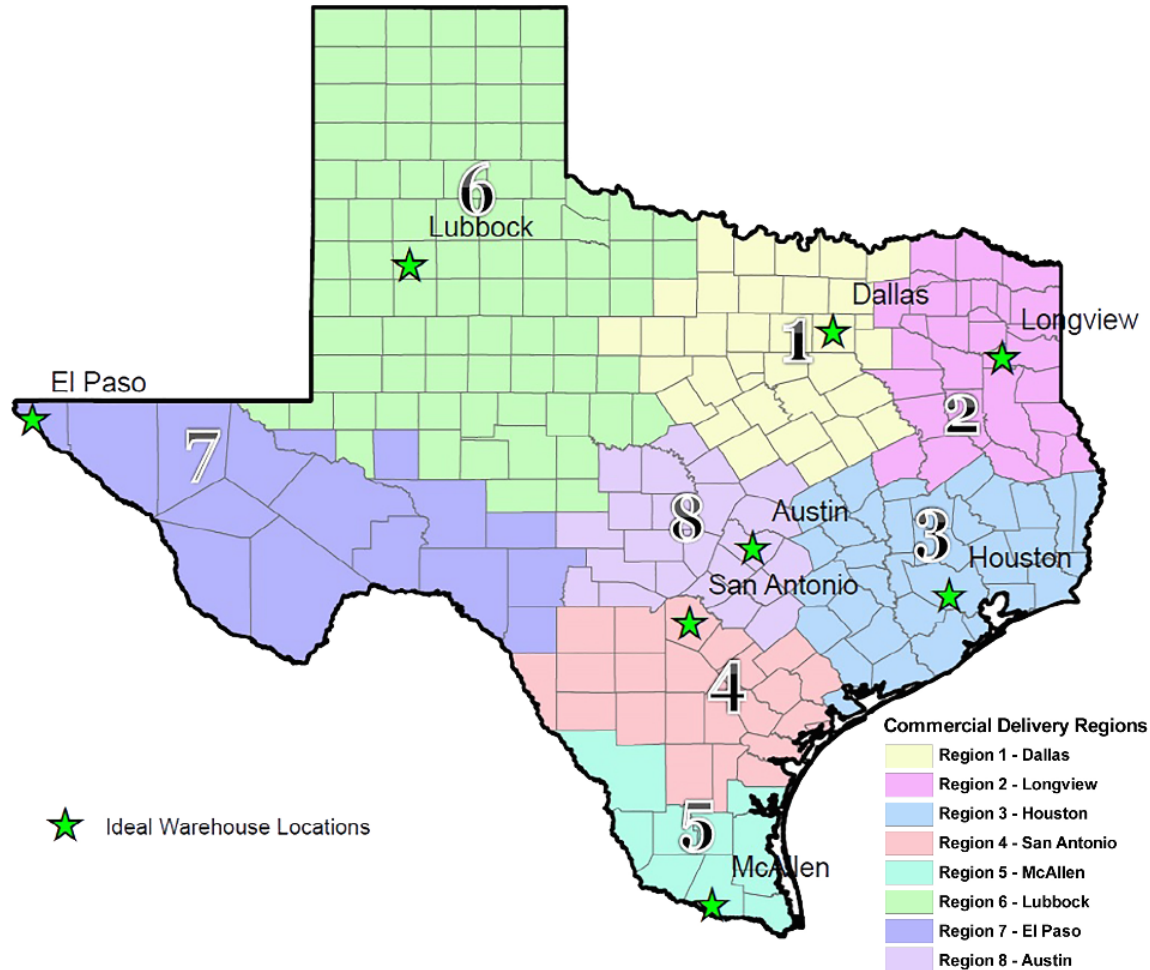
Determining
Delivery
Charges



The screenshot shows the Texas Department of Agriculture website. At the top left is the state seal and the text "TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER". To the right is a search bar and font size controls. Below the header is a navigation menu with "Home", "About", "News", "Programs", "F&N Resources", and "Public Resources". A purple button for "(877) TEX-MEAL (Se habla Español)" is on the right. The main content area features a green background with a white box containing the text: "TEXAS DEPARTMENT OF AGRICULTURE" (with a leaf icon), "FOOD DISTRIBUTION" (in large orange letters), "3E'S OF HEALTHY LIVING" (in green), "EDUCATION, EXERCISE AND EATING RIGHT" (in purple), and "Program" (in a purple script font). At the bottom, a breadcrumb trail reads "Programs > Food Distribution Program for CN Programs > TDA Contracted Warehouses".

Determining Delivery Charges

Commercial Delivery Regional Map



Ideal Cities in 7 Regions:

Region 1: Dallas

Region 2: Longview

Region 3: Houston

Region 4: San Antonio

Region 5: McAllen

Region 6: Lubbock

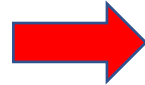
Region 7: El Paso

Region 8: Austin

According to the contract for commercial distribution, the 100-mile rule is applied using one of these ideal cities in the 8 geographic regions.

Warehouse Fees

Allocation Date



Summary of Commodities by Storage Type

Free Storage

Contracting Entity pay no storage fees for products listed in this section.
(45 days or fewer since allocation date)

Allocation Date	Item Number	Commodity Description	Commodity Type	Year	Cost	Remaining
09/22/2020	FTS004	Apples Whole-approx. 125-138 count	E	2021	\$1,920.00	60
09/29/2020	FTS004	Apples Whole-approx. 125-138 count	E	2021	\$1,920.00	60
10/05/2020	100313	CORN WHOLE KERNEL(LIQ) CAN-6/10	B	2021	\$740.24	38

Short Term Storage

Contracting Entity pay storage fees for products listed in this section.
(46 through 180 days since allocation date)

Allocation Date	Item Number	Commodity Description	Commodity Type	Year	Cost	Remaining
08/31/2020	110541	APPLESAUCE UNSWEETENED CAN 6/10	E	2021	\$1,168.65	49
09/04/2020	100158	BEEF FINE GRND FRZ-LFT FREE-40 LB	E	2021	\$4,346.10	30
09/15/2020	FTS004	Apples Whole-approx. 125-138 count	E	2021	\$1,920.00	60

Long Term Storage

Contract Entities pay storage fees for products listed in this section.
(181 days or more since allocation date)

Allocation Date	Item Number	Commodity Description	Commodity Type	Year	Cost	Remaining
-----------------	-------------	-----------------------	----------------	------	------	-----------

No data available

Cost Analysis Tool

Regular/Brown Box USDA Food							Commercial Equivalent					Savings					
WBCSM #	Regular/Brown Box Product Description	Servings / Case	USDA Case Value	Storage / Delivery	Out-of-Pocket Cost / Serving	Out-of-Pocket Cost / Case	Product Code	Company Name	Commercial Equivalent Product Description	Commercial Equivalent Servings / Case	Commercial Cost	Commercial Cost / Serving	Out-of-Pocket Savings / Serving	Out-of-Pocket Savings / Case	Needed Servings	Needed Cases	Out-of-Pocket Savings / Needed Servings
110349	*Example* - BEEF 100% PTY 85/15 FRZ 2.0MMA CTN-40	200	\$111.38	\$4.50	\$0.02	\$4.50	X555012	Sysco	Patty Beef Charbroiled	180	\$42.00	\$0.23	\$0.21	\$37.50	25,000	125.00	\$ 5,270.83
100117	*Example* - CHICKEN FAJITA STRIPS CTN-30 LB	150	\$62.10	\$4.00	\$0.03	\$4.00	8869441	Labatt	Chicken Fajita FC Dark Strip	150	\$102.08	\$0.68	\$0.65	\$98.08	15,000	100.00	\$ 9,808.00
100206	APPLE SLICES CAN-6/10																
110470	APPLE SLICES FRZ CTN-12/2.5 LB																
100258	APPLE SLICES FRZ CTN-30 LB																
100523	APPLE SLICES FRZ CTN-30 LB																
100517	APPLE SLICES FRZ CTN-30 LB																
100522	APPLE SLICES FRZ CTN-30 LB																
100521	APPLE SLICES FRZ CTN-30 LB																
110543	APPLE SAUCE UNSWEETENED CAN-6/10																
100514	APPLE SAUCE UNSWEETENED CAN-6/10																
110361	APPLE SAUCE UNSWEETENED CAN-6/10																
110541	APPLE SAUCE UNSWEETENED CAN-6/10																
100261	APRICOT FRZ CUP-96/4.5 OZ																
100216	APRICOTS DICED PEELED EX LT CAN-6/10																
100209	APRICOTS HALVES EX LT CAN-6/10																
100371	BEANS BABY LIMA CAN-6/10																
100359	BEANS BLACK TURTLE CAN-6/10																
100368	BEANS BLACK EYE CAN-6/10																
100360	BEANS GARBANZO CAN-6/10																
100373	BEANS GREAT NORTHERN CAN-6/10																
100307	BEANS GREEN CAN-6/10																
111054	BEANS GREEN FRZ CTN-12/2 LB																
100351	BEANS GREEN FRZ CTN-30 LB																
100369	BEANS PINK CAN-6/10																
100365	BEANS PINTO CAN-6/10																
100382	BEANS PINTO DRY PKG-12/2 LB																
100370	BEANS RED KIDNEY CAN-6/10																
100362	BEANS REFRIED CAN-6/10																
100366	BEANS SMALL RED CAN-6/10																
100364	BEANS VEGETARIAN CAN-6/10																
110349	BEEF 100% PTY 85/15 FRZ 2.0MMA CTN-40 LB																
110346	BEEF 100% PTY 90/10 FRZ 2.0MMA CTN-40 LB																
100134	BEEF CRUMBLES W/SPP PKG-4/10 LB																
100158	BEEF FINE GROUND FRZ CTN-40 LB																
110261	BEEF FINE GROUND LFT OPT FRZ CTN-40 LB																
110085	BEEF IRRADIATED FINE GRND FRZ CTN-40 LB																
110711	BEEF PATTY CKD FRZ 2.0 MMA CTN-40 LB																
100163	BEEF PATTY LEAN FRZ CTN-40 LB																

USDA Foods
Out of Pocket Costs

Commercial Costs

Out of Pocket Savings

Cost Analysis Checklist

Cost Analysis Checklist

- List items needed to complete the Tool
- Has links to storage and delivery sites
- Best Practice comments
- Checklist provided for each tool item

DOCUMENT GATHERING CHECKLIST FOR COST ANALYSIS REGULAR/BROWN BOX ITEMS

Use this checklist as a guide for the documents/data you will need to complete this cost analysis tool for calculating the comparison of **Regular/Brown Box** items and commercially equivalent purchased products. Having everything on hand before you begin spreadsheet entries will assure you have all data required to conduct an accurate analysis.

REGULAR (BROWN BOX) USDA FOODS INFORMATION

- List of USDA Foods Brown box items used in your operation
 - Include WBSM # and product descriptions
 - USDA foods case value
 - Found in TX-UNPS "Annual Monthly Survey"
- Warehouse storage and delivery fees charged for these products (access current fees at link below)
 - <https://squaremeals.org/Programs/FoodDistributionProgramforCNPrograms/TDAContractedWarehouses.aspx>

COMMERCIAL PRODUCT INFORMATION

- Commercial equivalent product descriptions
- Total servings "per case" for commercial equivalent products
- Bid pricing for commercial equivalent products
 - This pricing should include all distribution fees currently assessed for the products
 - Past delivery invoices are the best source for this information
 - Bid quotes are another source for this information
- The estimated number of servings needed for the cost comparison.
 - Users can enter comparisons for singular purchases or input servings needed on an annual basis.

BEST PRACTICES

- Gathering data needed before beginning work in spreadsheet decreases the need to access multiple data points while doing entry work
- Set aside enough time to complete your data entry without interruptions
- Reference usage reports to determine accurate case counts needed for service of each individual item
- Assure pricing used is accurate and up to date
- Calculate any delivery and service fees before beginning data entry
- Compare products that have the same menu uses and component contributions
- Be aware of which columns require data entry
- Review entries for accuracy
- Utilize the "instructions" tabs of the worksheet to cross check data needed

A person wearing a red and white plaid shirt is holding a large, clear plastic bag filled with potatoes. The person is standing in a field of green potato plants. The background shows a blue sky with some clouds. The entire scene is overlaid with a semi-transparent green rectangle.

04

Inventory Management

Inventory Management -Weekly

- Weekly Commodity Bulletin
 - Place orders in TX-UNPS

- Check Fresh Fruit and Vegetables Order Receipt System (FFAVORS) to review DoD commodities inventory

- Monitor Invoices

Fresh Fruits And Vegetables Order Receipt System (FFAVORS WEB)
 Home Help Logout Switch
 Date: Wednesday, December 16, 2020

FARM TO SCHOOL DALLAS ZONE Ordering for FTS-FORTE FROZEN
 Order for DS315 BROTHERS PRODUCE for delivery on Thu 1/7/2021
 The minimum order for this vendor is \$150

Fund Balance for NSLP
 Federal Dollars represent a shared pot of money controlled by FARM TO SCHOOL DALLAS ZONE

	State \$	Federal \$
Starting Balance	\$0.00	\$433,719.00
Spent, Previous Orders	\$0.00	\$231,384.65
Cost, This Order	\$0.00	\$0.00
Remaining Balance	\$0.00	\$202,334.35

Available Items:
 Enter desired case qty for item(s) below and then click the Add Items To Cart button at bottom of catalog.
 Items already in your shopping cart will not appear below.
 Click [State Abbreviation Lookup](#) for State of Origin reference.

CASE QTY	ITEM CODE	DESCRIPTION	CASE CONTENTS	CASE PRICE	STATE OF ORIGIN	FUND SOURCE
	17W70	APPLES CHL SL 100/2 OZ PG	13 LB	\$24.00	CA, MI	<input type="radio"/> Fed <input type="radio"/> State
	15T59	APPLES FR FUJI 138 CT 40 LB CS	40 LB	\$30.50	MI, WA	<input type="radio"/> Fed <input type="radio"/> State
	19B12	APPLES FR FUJI 72-88 CT 40 LB CS	40 LB	\$31.00	MI, WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	15A79	APPLES FR G/D 125 CT 40 LB CS (CO-OP)	40 LB	\$29.00	MI, WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	14F04	APPLES FR G/D 138 CT 40 LB CS	40 LB	\$29.00	MI, NC, WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	15R33	APPLES FR G/S 125 CT 40 LB CS	1 CS	\$34.00	NC, WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	14M26	APPLES FR G/S 72-88 CT	40 LB	\$34.00	WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	18H11	APPLES FR G/S USF/XF 138 CT 40 LB CS	40 LB	\$35.00	WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	17T28	APPLES FR GALA 125 CT XF 40 LB CS	40 LB	\$30.50	MI, NC, WA	<input checked="" type="radio"/> Fed <input type="radio"/> State
	14H86	APPLES FR GALA USF/XF 138-163 CT 40 LB CS	40 LB	\$30.50	MI, NC, WA	<input checked="" type="radio"/> Fed <input type="radio"/> State



Inventory Management -Monthly

- Review USDA Foods Processing Inventory

- CE inventory balances with processors can be checked several ways:
 - K12 and ProcessorLink Tracking Systems.
 - In-house Tracking Systems (i.e. Nardone Bros)
 - Distributor Tracking Systems (i.e. Labatt)



Inventory Management – On-going

Check with Co-op Coordinator for assistance with current balances

Barriers to Timely Usage of Inventory and How to Overcome Them

- Lack of Time
- Wrong Sales Channel
- Substitutions
- Productions Issues
- Ordering the same products via Brown Box, Processing, and Farm to School
- Purchasing The Wrong Product
- Distributor Errors
- Not Testing New Products
- Lack of Forecasting
- Force Majeure (i.e. Pandemic)

From a product perspective, the importance of inventory management lies in understanding what stock you have on hand, where it is in your warehouse(s), and how it's coming in and out.

Inventory Management – Tracking Systems

- Processors have the option to use in-home tracking or a tracking system such as ProcessorLink and K12.

ProcessorLink Tracking System

www.ProcessorLink.com

K12 Tracking System

<http://www.k12foodservice.com/>

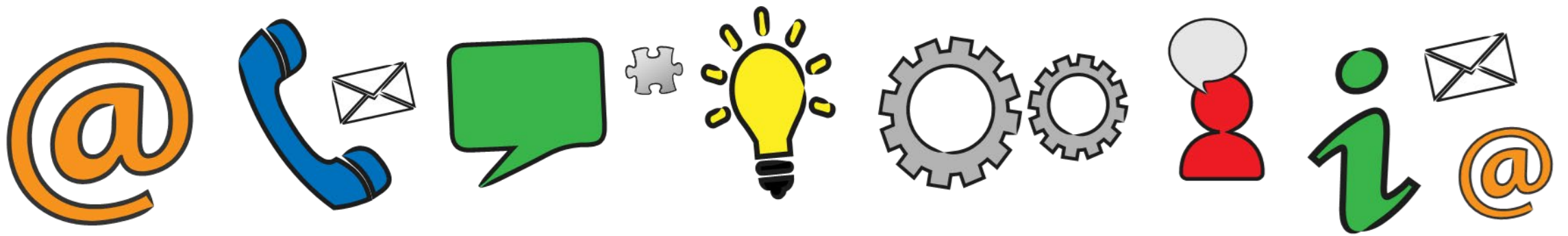
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05

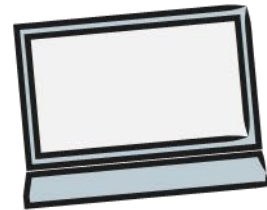
Communications and Resources



Communication and Resources



COMMUNICATION



Additional Webinar Recordings and Resources



The screenshot displays the Texas Department of Agriculture website. At the top left is the state seal and the text "TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER". A search bar and font size controls are on the top right. A navigation menu includes "Home", "About", "News", "Programs", "F&N Resources", and "Public Resources". A purple button for "(877) TEX-MEAL (Se habla Español)" is also present. The main banner features the department's logo and the "FOOD AND NUTRITION" title in large red letters. Below this, it reads "3E'S OF HEALTHY LIVING" and "EDUCATION, EXERCISE AND EATING RIGHT" in green, with "Division" in red script. The bottom of the banner shows a breadcrumb trail: "FandN Resources > Coronavirus Update for Contracting Entities > Financial Resources".

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Search... Search

Font Size: + - ↺

Home | About | News | Programs | **F&N Resources** | Public Resources |

(877) TEX-MEAL (Se habla Español)

TEXAS DEPARTMENT OF AGRICULTURE

FOOD AND NUTRITION

3E'S OF HEALTHY LIVING
EDUCATION, EXERCISE AND EATING RIGHT

Division

FandN Resources > Coronavirus Update for Contracting Entities > Financial Resources

Financial Support Resources

Additional Webinar Recordings and Resources

FandN Resources > Coronavirus Update for Contracting Entities

Coronavirus Updates for Contracting Entities

COVID-19 Guidance: Frequently Asked Questions (FAQ)

[Meal Pattern Requirements for SY 2020-2021](#)

[COVID-19 FAQ for School Year 2020-2021 \(NSLP, SFSP, and SSO\)](#)

[COVID-19 FAQ for CACFP](#)

[COVID-19 FAQ for Household Programs](#)

[TDA Task Force Collaborative Updates](#)

[Home](#)

[CACFP Resources](#)

[Fall Promotion Resources](#)

[Farmer Resources](#)

[Financial Resources](#)

[Food Bank Resources](#)

[NSLP Resources](#)

[Public Resources](#)

[SFSP Resources](#)

[Vendor Support for Fall Planning](#)

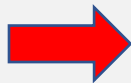
Need Assistance? Contact Us

TDA understands the disruption that school and child/adult care facility closures is causing across the state of Texas. We are working diligently to create new resources and tools to assist you with continuing to feed Program participants during this trying time. If you can't find what you need on this page or one of the Program Resources pages to the left, please contact 877-TEX MEAL or email

squaremeals@texasagriculture.gov for assistance.

Please look at the Latest News section just below for the latest updates to guidance!

Meal Service Options for School Year (SY) 2020-2021





Additional Webinar Recordings and Resources

Use the + button to expand each section.

Food Cost Basics +

Forecasting Basics +

Using Production Records to Plan and Reduce Waste +

Menu Planning Systems +

Other Resources



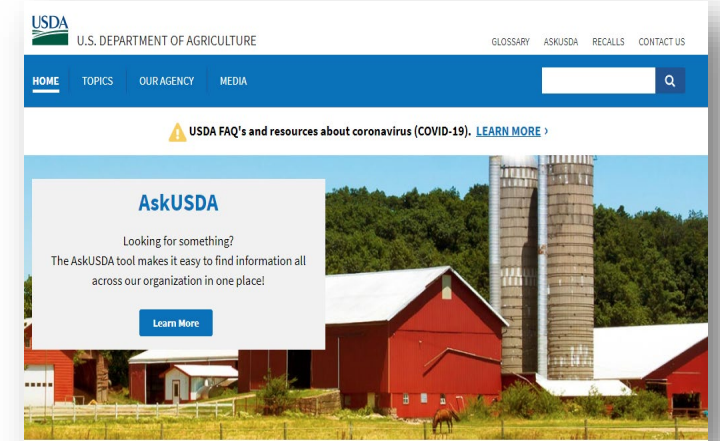
American Commodity Distribution Association

<https://www.commodityfoods.org/>



Institute of Child Nutrition

<https://theicn.org/>



U.S. Department of Agriculture

<https://www.usda.gov/>

Other Resources

Inventory Management –K12



NEW TO K12? SIGN UP HERE!!

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K12

<http://www.k12foodservice.com>



How to gain access to the ProcessorLink if you do not already have access to www.ProcessorLink.com:

- Click on **Sign up now** link next to **Need an account?** (located under the **Log in** button).
- Complete both pages of the form and hit the **Submit** button.
- Fidelis processes these requests each business day. You will receive an email from automailer@fidelis-systems.com with your login ID and password to ProcessorLink.
- If you ever forget your password, you can use the **Forgot Password** link found on the login page.

ProcessorLink

www.ProcessorLink.com



Steps to achieving your Inventory management



Questions?

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mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

fax: (202) 690-7442; or email: program.intake@usda.gov.

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Food and Nutrition Division
Food Distribution Program



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www.SquareMeals.org

Contact Us



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www.SquareMeals.org



CommodityOperations@TexasAgriculture.gov



(877) TEX-MEAL