

USDA Foods Updates

Jaclyn Cantu, RD
Director for USDA Foods



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)

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Updated 7/27/2023
www.SquareMeals.org



Food and Nutrition Division
Food Distribution Program

Ordering Update

- TDA finalizing orders post Redistribution Process . Systems and Processor Dashboard will be updated in August
- Weighted Average Cost Adjustment completed for Processing and FtS.
- DoD balances are updated in FFAVORS.
- Rate of Assistance = \$0.3650 cents
 - Will update systems by August 1st.
 - <https://squaremeals.org/Programs/National-School-Lunch-Program/Reimbursement-Rates>
- August ordering opportunity - Direct Delivery Only

Inventory Update

Delivery Fees/Private Storage Fees

- Warehouse due date to turn into TDA is July 31st
 - Validation and Posting – August 15th
- WBSCM Pilot RAs – In August run a Requisition Report and start planning deliveries from warehouses
- Draw down carry over inventory from the contracted warehouses asap.

Training Plan

2023-24 Statewide Rollout



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WBSCM Transition



PHASE 1
User Verification

- PRE-CHECK
- NO ACTIVE ACCT

JULY

PHASE 2
User Validation

- TDA APPROVAL
- NO ACTIVE ACCT

AUG

PHASE 3
Account Creation

- USDA CREATES
- NO ACTIVE ACCT

SEP

PHASE 4
Account Activation

- COMPLETE TRAINING
- USDA ACTIVATES ACCOUNT
- RA USER SETUP WITH ESC

OCT-NOV

LAUNCH
Round 1 Requests

- LOG INTO LIVE WBSCM
- PLACE REQUESTS

JAN 2024

Non-Pilot RAs



User Data Collection

Statewide User Data Collected

- User information has been collected for all Non-Pilot Recipient Agencies
 - ESCs will assist RAs with updates to user information until July 31st in the instance that the RAs need to change their users.
 - Future changes be made by contacting TDA.
 - ESCs have asked RAs to validate user information provided to ensure it is accurate and compliant with account set up requirements by July 31st.
 - TDA will be conducting user validation processes starting August 1st.

***** WBSCM ACCOUNT SETUP OCCURS DURING TRAINING WITH ESCs *****

Statewide Training

[Optional] WBSCM Pre-Training Webinars

AUGUST				
Monday	Tuesday	Wednesday	Thursday	Friday
31	1 Browser Set Up [System Pre-Requisite]	2 Training Environment Login Check	3 Exploratory Session [Direct Delivery]	
	8	9	10	
	15 Browser Set Up	16 Training Environment Login Check	17 Exploratory Session [Entitlement Reports]	
	22 Browser Set Up	23 Training Environment Login Check	24 Exploratory Session [Direct Delivery]	
	29 Browser Set Up	30 Training Environment Login Check	31 Exploratory Session [Entitlement Reports]	

Training Plan

- ESCs developing WBSCM training schedules and will advertise dates once those plans are completed.
- TDA-Provided Training Materials
 - ***11-week training plan (September – Mid-November)***
 - ***Includes 30 minutes – 1 hour training and 30 minutes – 1 hour for Assessments as in-training Lab Activity***
- WBSCM Training available Tuesday, Wednesday, and Thursday
 - No computer-based training on Monday or Friday
- Virtual, In-person options

WBSCM Transition Page QR Code:

TDA Resources

- Video Recordings
- Standard Operating Procedures
- Work Instructions
- FAQs



*** WBSCM ACCOUNT SETUP OCCURS DURING TRAINING WITH ESCs ***

Required Training for Users

Training **required by TDA** to obtain a WBSCM account for:

- RA User Administrators only
 - RA101 Getting Started
 - RA105 Account Setup Part I, Part II, Part III
- RA Order Managers only
 - RA101 Getting Started
 - RA102 Entitlement
 - RA103 Requisitions Part I and Part II
- Direct Ship RAs - RA104 Receipting Part I, Part II, Part III– offered after implementation

***** WBSCM ACCOUNT SETUP OCCURS DURING TRAINING WITH ESCs *****

Optional Training for Users

Training **optional by TDA** to obtain a WBSCM account for:

- RA Organization Administrators only
 - RA101 Getting Started
 - Org Admin User Role Demo and one-pager
- RA View Only users only
 - RA101 Getting Started
 - RA106 Reports
- Pilot RAs are welcome to attend training. Work with your ESC Child Nutrition Specialist for available training times.