

# School Operations Updates

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TEXAS DEPARTMENT OF AGRICULTURE  
**COMMISSIONER SID MILLER**

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[www.SquareMeals.org](http://www.SquareMeals.org)



Food and Nutrition Division  
Nutrition Assistance Programs

# Annual NSLP Financial Report

**Opened:** January 1, 2024

**Deadline:** ~~March 31, 2024~~ – extended to **May 3, 2024**

**Submission Method:** **JotForm**

All CEs must ensure that the reported data on the Financial Report accurately reflects the CE's financial operations for the 2022-2023 fiscal period being reported.

**682 CEs have NOT submitted the Annual NSLP Financial Report**

# NSLP Annual Financial Report

<https://squaremeals.org/Programs/National-School-Lunch-Program/Compliance/Financial-Report>

- Link to Financial Report
- Blank Financial Report
- Preparing for the Financial Report Worksheet
- Financial Report Webinar Recording and Slide Deck
- **A new interactive, self-paced training for the 2024 annual financial report (2022-2023 data) is now available.**

Email [School.Operations@TexasAgriculture.gov](mailto:School.Operations@TexasAgriculture.gov)

Compliance Main Page	Administrative Review	Financial Report	Procurement Review	Program Integrity
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Programs > National School Lunch Program > Compliance > Financial Report

## Financial Report

### 2024 Annual NSLP Financial Report (FY2023 Data)

This report must be completed by Contracting Entities (CEs) who participate in the NSLP, School Breakfast Programs (SBP), School Milk Program (SMP) or At-Risk CACFP programs and must be completed by an authorized representative. The CE must ensure that the reported data is accurate and reflects the CE's financial operations for the fiscal period reported.

#### General Information

- The Annual NSLP Financial Report will remain in JotForm.
- CEs will receive an email notification indicating the JotForm is available.
- Data used for the 2024 SY will be the prior fiscal year (2022-2023) from audited financial reports. For public school districts and charter schools, this is the same data submitted to TEA.
- The Financial Report must be completed by an authorized representative. The CE must ensure that the reported data is accurate and reflects the CE's financial operations for the fiscal period reported.
- If data is determined to be invalid corrective action will be required.

#### Required Due Date

- The 2024 NSLP Financial Report submittal due date deadline is **March 31, 2024**.

#### JotForm Access

The 2024 Financial Report will be completed via the following link: <https://form.jotform.com/233525922882159>

- Use this [Blank NSLP Annual Financial Report](#) for advance preparation before completing and submitting the NSLP Financial Report.

#### Preparation Tool

The Preparing for the Financial Report form has been provided to prepare the CE in completion of the NSLP Financial Report. It contains a list of documents, terminology, object codes, and additional pertinent information related to the NSLP Financial Report.

A copy of [Preparing for the Financial Report](#) may be found here.

#### Resources

- TDA hosted a webinar explaining the financial report that is very useful and may be [viewed at this link](#). The webinar and slide deck are from previous years and used with an updated slide deck named [NSLP Financial Report 2023](#).
- Please submit questions regarding the Financial Report to your ESC Specialist or email [school.operations@texasagriculture.gov](mailto:school.operations@texasagriculture.gov).

# NSLP Annual Financial Report

## Resources

- A new interactive, self-paced training for the 2024 annual financial report (2022-2023 data) is now available. [Click this link](#) to access this training.
- Please submit questions regarding the Financial Report to your ESC Specialist or email [school.operations@texasagriculture.gov](mailto:school.operations@texasagriculture.gov).



Welcome to the NSLP Required Financial Report for audited Fiscal Year 2022-2023.

This course will take you through the items you need to know about this required report. Feel free to navigate as you please if you want to move ahead or review any information.

The menu bar on the left will be available to assist with free navigation. Note that some slides have sliders to scroll down for additional information. Other slides with images will have a magnifying glass on the image to allow you to zoom into the picture.

There is some fictitious but realistic data provided as an example. The example will be available as a downloadable resource on the top right corner.

Use the following icons to navigate  
Click on the  to exit this course.

Click on the  button to return to the main menu.

**Important: Allow slide audio to end before clicking next. Reach the end of this course to access Certificate of Completion.**

Click the Start Button to begin

**START**