

## Claim submission for SSO and NSLP after TX-UNPS update on 09/28/2022

We appreciate your patience while we updated TX-UNPS.

Two updates were made:

- SSO meals served during July -Sept. 2022 paid at the SFSP rate.
- Severe need eligibility based on the guidance from USDA memo SP- 11-2002.

### FOLLOW THE STEPS OUTLINED:

- Enter July 2022 claims immediately.
- **DO NOT** submit August 2022 claims until the week of Oct 3<sup>rd</sup> to prevent overloading the system.
- If no meals were served for July or August, **DO NOT** enter a claim for zero meals.
- Be **AWARE** of the program operated in July 2022:
  - If SSO was operated, only claim your meals under SSO.
  - If NSLP was operated, only claim your meals under NSLP.
  - Meals erroneously claimed under the wrong program will be reversed creating a debt. This debt will be payable by check or ACH, and a CAD will be required.
    - You will only be able to adjust your claim to the correct program if your one-time exception is available.

### SSO only:

The path in TX-UNPS for **SSO** July 2022 – Sept. 2022 claims is TX-UNPS > **SY 2021-2022** > Claims > **Claims-SSO**

Verify meals are entered under the correct program.

If you have already entered your site claim data before 9/28/22, you must now **SUBMIT** the claim for payment. Claim must be in an ACCEPTED status.

Verify the reimbursement rates on the Claim Summary screen are correct:

- Lunch: \$ 4.5625
- Breakfast: \$2.6050
- Snack: \$1.0775

### NSLP/SBP only:

The path in TX-UNPS for July 2022 NSLP/SBP claim is TX-UNPS > **SY 2022-2023** > Claims > **Claims-SNP**.

Verify meals are entered under the correct program.

If you have already entered your site claim data before 9/28/22, you must **REVISE/MODIFY** *each individual site claim to refresh the data to the accurate calculation*. **SUBMIT** the claim for payment. Claim must be in an ACCEPTED status.

Verify the reimbursement rates on the Claim Summary screen are correct and all sites eligible for severe need are receiving the severe need rate. Rates effective 07/01/2022 are posted in TX-UNPS > Claim > Claim Rates

### Issues:

Please email [BCT.BOPS@Texasagriculture.gov](mailto:BCT.BOPS@Texasagriculture.gov) with any claim issues. Please provide your CE ID, site ID and information of the issue in your email.