

# NSLP Equipment Assistance Grant FAQs

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## Notification

**Q: Will I receive an email if I get awarded?**

A: No. All award communication is sent via U.S. mail.

**Q: How do I know if my school received an award?**

A: Award Recipients are posted on the Squaremeals.org website. Review the list of awardees.

**Q: My school is on the recipient list, but I didn't receive an award letter?**

A: Send an email to [PO.BOps@texasagriculture.gov](mailto:PO.BOps@texasagriculture.gov) to have the letter sent to the correct address or correct personnel.

## Purchasing

**Q: Do I have to buy all this equipment immediately?**

A: No. You should be prepared to have all funds spent by August 31, 2022 .

**Q: I purchased the awarded equipment before I received the award letter, can I still be reimbursed?**

A: No. Items purchased prior to the TDA award date are not eligible for reimbursement. The award date is 10/7/2020. Purchases before this date will not be reimbursed.

**Q: I am buying equipment on sale and can buy 2 units for the price of 1. Will you reimburse up to the award amount?**

A: No. Awards are given per unit. If you buy 2, we will only reimburse for the 1 unit awarded (50% of the cost you incurred for 2)

**Q: What if my school needs a different piece of equipment, can I switch out the awarded equipment?**

A: No. The equipment award is by specific unit. Switching equipment is not allowed.

**Q: Can I install the awarded equipment at a different site from what is listed?**

A: No. The equipment award is by specific site. Switching sites is not allowed.



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## Purchasing Contd.

**Q: Are there purchasing guidelines for this award?**

A: You must follow all federal procurement rules found in CFR Part 200. As well as applicable State and local rules.

**Q: I received an email from an equipment vendor, is this a TDA vendor?**

A: No. Awards are public information and vendors have access to this information. Your contact information was not publicized, and we do not share it with any vendor.

**Q: Is there a particular vendor I must use?**

A: No. You may choose the vendor. You are required to follow Federal, State, and local procurement rules.

## Unutilized Funds

**Q: What happens if I don't use the entire award amount?**

A: The remaining funds will be reallocated to additional schools eligible for the award based on the scoring criteria.

**Q: Can I buy another piece of equipment if I have funds left over?**

A: No. You are not allowed to buy additional equipment.

**Q: I received an award, but my school no longer needs the equipment. What do I do?**

A: Notify TDA by sending an email to [PO.BOps@texasagriculture.gov](mailto:PO.BOps@texasagriculture.gov). The award amount will be reallocated to additional schools eligible for the award based on the scoring criteria.

