# NSLP Equipment Assistance Grant Quick Reference

#### Notification

- $\circ~$  Email notification to the superintendent and child nutrition director.
- o The email notification of eligibility to apply is not a notice of award.
- SFA that did not receive an email link to the application are ineligible or all sites are ineligible for the grant.

#### Eligibility

- $_{\odot}\,$  Site is an active participant in the National School Lunch Program (NSLP).
- o Active status is based on the 2019-2020 school year.
- o Site is not eligible if claims were not submitted.
- New sites are not eligible.
- $\circ$  Your district's excess fund balance must be less than 3 months of operating expenses.
- Site must be in good standing with the National School Lunch Program.
- Eligible applications from sites that never received a prior ARRA or NSLP equipment grant will receive priority over sites that have received a prior ARRA or NSLP equipment grant.

### Application

- o Clear your browser and your cache before you enter the application.
- $_{\odot}\,$  You must apply by the deadline through SquareMeals.org for consideration.
- Applications will not be accepted after the posted deadline.
- $\circ\,$  Passwords for the application are sent to the Superintendent and Child Nutrition Director.
- o Applications will be scored competitively.
- $_{\odot}\,$  You will be notified after the application closes only if you receive an award.

## Equipment

- $_{\odot}\,$  Equipment must be valued at \$1,000 or greater, per item.
- o Research prices for the intended equipment to ensure reasonable estimates.
- $\circ~$  Do not send TDA a copy of vendor quotes or price sheets with your application.
- o Equipment purchased before the published award date will not be eligible for reimbursement.
- o Each piece of equipment will be rated independently.
- If selected for an award, your district will be reimbursed the invoice amount or the maximum award amount, per item.
- The equipment type, site, and maximum award amount may not be substituted.
- o Your district must follow any applicable local, state, and federal procurement rules.



Food and Nutrition Division National School Lunch Program



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