# NSLP Equipment Assistance Grant Quick Reference

### **Notification**

- o Email notification is sent to the Superintendent and Child Nutrition Director.
- The email notification of eligibility to apply is not a notice of award.
- SFAs that did not receive an email link to the application are ineligible or all sites are ineligible for the grant.

## **Eligibility**

- Site is an active, in good standing, participant in the National School Lunch Program (NSLP), the School Breakfast Program (SBP), Summer Food Service Program (SFSP), or the Seamless Summer Option (SSO) program.
- Active status is based on the 2020-2021 school year.
- Site is not eligible if claims were not submitted.
- o New 21-22 sites are not eligible.
- Your district's excess fund balance must be less than 3 months of operating expenses.
- Only sites that have not received a prior ARRA or NSLP equipment grant will be considered.

### **Application**

- Clear your web browser cache before you enter the application.
- You must apply by the deadline through SquareMeals.org for consideration.
- Applications will not be accepted after the posted deadline.
- Passwords for the application are sent to the Superintendent and Child Nutrition Director.
- Applications will be scored competitively.
- You will be notified after the application closes only if you receive an award.

# **Equipment**

- Equipment must be valued at \$1,000 or greater, per item.
- Research prices for the intended equipment to ensure reasonable estimates.
- o Do not send TDA a copy of vendor quotes or price sheets.
- Equipment purchased before the published award date will not be eligible for reimbursement.
- Each piece of equipment will be rated independently.
- If selected for an award, your district will be reimbursed the lesser of the invoice amount or the maximum award amount, per item.
- o The equipment type, site, and maximum award amount may not be substituted.
- Your district must follow any applicable local, state, and federal procurement rules.





