MENU Module
Off-boarding
Options for Current Users

MENU

TDA will no longer support MENU Module after August 31, 2023. Please review and choose the best option for your district to ensure continued compliant menus.

Option 1

Procure and purchase USDA Approved Nutrient Analysis Software
- Explore the USDA Approved Nutrient Analysis Software with TDA's Reference One-Pager on the next page
- Include migrating existing MENU module ingredients, recipes, and menus in your quote or bid specifications when soliciting vendors.
- Ensure proper procurement regulations are met with these resources:
  - TDA's Compliance Review Page
  - TDA's NSLP Procurement Brochure

Option 2

Discontinue use of automated meal planning and production records. Maintain written forms such as:
- TDA's Daily Food Production Record for Central Kitchen, Receiving Kitchen, and Onsite Kitchen
  - Form Instructions
  - TDA's Food Production Records Training

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Procurement Tips

TDA held a webinar in September to relay best practices for procuring new menu analysis software. Please see below for key points from the webinar:

- Formal procurement is not required if the software costs less than $50,000 annually.
- Using the small procurement method, solicit 2 or 3 vendors with your specifications and have them submit a quote.
- In the scope of work, provide an introduction of who you are, why you need this service (our current FREE service is being discontinued) and then bullet point what you need the software to do.
- If you want data such as the ingredients list, nutrition facts label and recipes in MENU to transfer seamlessly into the new system you need to state it in the specification, generally this will add more cost to the purchase.
- This purchase is not a sole source circumstance because there are many companies that provide this service/software.
- If you only receive one quote from your solicitation, you can award and purchase.
- Going manual with paper is also allowed for menu analysis.