

TX-UNPS SNP Claims

Site Level Claiming



Texas Department of Agriculture
Food and Nutrition

School Meals

The Texas Department of Agriculture, Food and Nutrition, welcome you to TX-UNPS Training.

Today we will review site level claiming, both manual and POS processes, for School Nutrition Programs.

SNP Site Level Claiming Entered Manually



We will begin with manual entry for SNP Site Level Claiming.



School Nutrition Programs

TX-UNPS

Item	Description
Claim - SNP	School Nutrition Program Claims
Claim - SSO	Seamless Summer Option Claims
Claim - FFVP	Fresh Fruit and Vegetable Program Claims
Claim Rates	View current claim rates
Payment Summary	Summary of payments made to this Contracting Entity

Once the CE has logged in to TX-UNPS and selected the correct program year, select CLAIMS>CLAIM – SNP.

School Nutrition Programs TX-UNPS

Applications | Claims | Caseload | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Year Summary

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2011					\$0.00
Aug 2011					\$0.00
Sep 2011					\$0.00
Oct 2011					\$0.00
Nov 2011					\$0.00
Dec 2011					\$0.00
Jan 2012					\$0.00
Feb 2012					\$0.00
Mar 2012					\$0.00
Apr 2012					\$0.00
May 2012					\$0.00
Jun 2012					\$0.00
Year to Date Totals					\$0.00

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For the purpose of this training exercise we are using the 2011-2012 program year.

Select the month for which the CE wants to submit a claim. We are selecting JULY 2011 for this training.



School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Month Details

00106 Status: Active
TEXARKANA ISD
DBA:
4241 SUMMERHILL RD
TEXARKANA, TX 75703-2733
County District Code: 019-907
ESC Region: 8
payment address

Claim Month: July 2011

Claim Items	Adj Number	Date Received	Date Accepted	Date Processed	Earned Amount	Status
There are no claims for this month.						
Total Earned					\$0.00	

< Back **Add Original Claim**

Select ADD ORIGINAL CLAIM

School Nutrition Programs TX-UNPS

School Year: 2011 - 2012

Claims > Claim Year at a Glance - SNP >

2011 - 2012 SNP Claim Site List

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUNNYSIDE RD
 TEXARKANA, TX 75602-2733
 County District Code: 019-907
 ESC Region: 8
 (payment address)

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jul 2011	0				

Actions	Site #	Site Name	Errors	Status
	0002	TEXAS H S		Not Eligible
	0003	OPTIONS		Not Eligible
	0042	TEXAS MIDDLE SCHOOL		Not Eligible
	0105	HIGHLAND PARK EL		Not Eligible
	0107	THERON JONES EARLY LITERACY CENTER		Not Eligible
	0108	WESTLAWN EL		Not Eligible
	0109	NASH EL		Not Eligible
	0111	SPRING LAKE PARK ELEMENTARY		Not Eligible
	0113	WAKE VILLAGE EL		Not Eligible
	0115	DUNBAR INTERMEDIATE CENTER		Not Eligible
	0118	MARTHA & JOSE MORRIS MATH & ENGINEERING EL		Not Eligible
	0901	NEW BOSTON HIGH SCHOOL 019-905		Not Eligible
	0906	REDWATER ISD ELEM.		Not Eligible
	0907	RED WATER ISD JR. HIGH		Not Eligible
	0908	REDWATER ISD HIGH SCHOOL		Not Eligible
	0909	REDWATER MIDDLE SCHOOL		Not Eligible
	0910	CRESTVIEW EL 019-905		Not Eligible
	0912	LINDEN-KILDARE H S		Not Eligible
	0913	LINDEN-KILDARE J H		Not Eligible
	0914	LINDEN-KILDARE ELEM		Not Eligible
	0915	RED LICK MIDDLE SCHOOL		Not Eligible
	0916	ADD LICK ELEMENTARY		Not Eligible
Add	0941	NEW BOST MIDDLE SCHOOL 019-905		Not Eligible
	0946	WALKER ELEMENTARY (019-905)		Not Eligible
	0950	MALTA ELEMENTARY _ (019-910)		Not Eligible
	0960	BLOOMBURG H S (034-909)		Not Eligible
	0961	BLOOMBURG EL (034-909)		Not Eligible
	0970	DEKALB H S (019-901)		Not Eligible
	0971	DEKALB MIDDLE (019-901)		Not Eligible
	0972	DEKALB ELEMENTARY SCHOOL (019-901)		Not Eligible

DELETE



Food and Nutrition

The CE will be directed to a screen with all of their sites. The CE selects the site they wish to submit a claim for, and select the ADD link on the left hand side of the screen.

Please note, that in this example we are in July, so this CE only has ONE operating site for July and all of the rest show ineligible.

School Nutrition Programs

TX-UNPS

School Year: 2011 - 2012

VIEW | MODIFY | DELETE

2011 - 2012 SNP Site Claim Report

<p>00106 Status: Active TEXARKANA ISD DBA: 4241 SUMMERHILL RD TEXARKANA, TX 75503-2733 County District Code: 019-907 ESC Region: 8</p>	<p>0941 Status: Active NEW BOST MIDDLE SCHOOL 019-905 1215 HWY 8 N NEW BOSTON, TX 75570</p>
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Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jul 2011	0				

School Nutrition Program General Information

G1. Number of Children Approved for Free Meals:

G2. Number of Children Approved for Reduced Price Meals:

G3. Number of Enrolled Children:

National School Lunch Program

L1. Authorized Sites Participating:

L2. Total Monthly Attendance:

L3. Number Operating Days:

L4. Reimbursable Lunches Served

a. Free Lunches Served:

b. Reduced Price Lunches Served:

c. Paid Lunches Served:

d. Total Lunches Served (a + b + c):

You, the CE, will now input all the necessary information for this site's July claim.



Food and Nutrition

School Breakfast Program (Severe Need Reimbursement)

N1. Authorized Sites Participating:

N2. Total Monthly Attendance:

N3. Number Operating Days:

N4. Reimbursable Breakfasts Served

a. Free Breakfasts Served:

b. Reduced Price Breakfasts Served:

c. Paid Breakfasts Served:

d. Total Breakfasts Served (a + b + c):

Afterschool Care Program (Non-Area Eligible)

A1. Number of Children Approved for Free Snacks:

A2. Number of Children Approved for Reduced Snacks:

A3. Number of Enrolled Children:

A4. Authorized Sites Participating:

A5. Total Monthly Attendance:

A6. Number Operating Days:

A7. Reimbursable Snacks Served

a. Free Snacks Served:

b. Reduced Price Snacks Served:

c. Paid Snacks Served:

d. Total Snacks Served (a + b + c):

Created By: TCantuCE on: 8/24/2011 11:35:24 AM Modified By: TCantuCE on: 8/24/2011 11:35:24 AM

VIEW | **MODIFY** | DELETE

Once the CE has completed inputting the site's claim information, select the red SAVE button.

Please note: save does not mean submitted. In order to submit the claim for payment, the CE must have all claims saved with no errors and continue through the remaining screens.

2011 - 2012 SNP Claim Site List

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address



Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jul 2011	0				

Actions	Site #	Site Name	Errors	Status
	0002	TEXAS H S		Not Eligible
	0003	OPTIONS		Not Eligible
	0042	TEXAS MIDDLE SCHOOL		Not Eligible
	0105	HIGHLAND PARK EL		Not Eligible
	0107	THERON JONES EARLY LITERACY CENTER		Not Eligible
	0108	WESTLAWN EL		Not Eligible
	0109	NASH EL		Not Eligible
	0111	SPRING LAKE PARK ELEMENTARY		Not Eligible
	0113	WAKE VILLAGE EL		Not Eligible
	0115	DUNBAR INTERMEDIATE CENTER		Not Eligible
	0116	MARTHA & JOSH MORRIS MATH & ENGINEERING EL		Not Eligible
	0901	NEW BOSTON HIGH SCHOOL 019-905		Not Eligible
	0906	REDWATER ISD ELEM.		Not Eligible
	0907	RED WATER ISD JR. HIGH		Not Eligible
	0908	REDWATER ISD HIGH SCHOOL		Not Eligible
	0909	REDWATER MIDDLE SCHOOL		Not Eligible
	0910	CRESTVIEW EL 019-905		Not Eligible
	0912	LINDEN-KILDARE H S		Not Eligible
	0913	LINDEN-KILDARE J H		Not Eligible
	0914	LINDEN-KILDARE ELEM		Not Eligible
	0915	RED LICK MIDDLE SCHOOL		Not Eligible
	0916	RED LICK ELEMENTARY		Not Eligible
View Modify	0941	NEW BOST MIDDLE SCHOOL 019-905		Validated
	0942	CHERRYVIEW PRIMARY (019-905)		Not Eligible
	0950	MALTA ELEMENTARY _ (019-910)		Not Eligible
	0960	BLOOMBURG H S (034-909)		Not Eligible
	0961	BLOOMBURG EL (034-909)		Not Eligible
	0970	DEKALB H S (019-901)		Not Eligible
	0971	DEKALB MIDDLE (019-901)		Not Eligible
	0972	DEKALB ELEMENTARY SCHOOL (019-901)		Not Eligible

DELETE

After selecting Save, the CE is directed back to the site list. The CE will see that the site we just completed shows **VALIDATED** under the status column on the right hand side of the screen.

If there are additional sites showing the **ADD** link under the Actions column on the left hand side of the screen, those should be entered as well at this time.

Select **CONTINUE** to proceed to the Submit for Payment Screen.


 Food and Nutrition

School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

School Nutrition Programs Claim Month Details for July 2011

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jul 2011	0				

Certification

I certify that to the best of my knowledge, this claim is true and correct in all respects, records are available to support the claim, the claim is in accordance with the existing agreement and that payment has not been received. I know that deliberate misrepresentation or withholding of information may result in prosecution under applicable state and federal statutes.

It is the CE's responsibility to read the certification statement and to select the check box if they feel that they can meet the requirements of the Certification statement.

Select the red SUBMIT FOR PAYMENT button to submit the July claims.

The screenshot displays the 'School Nutrition Programs' web interface. At the top right, there is a logo for 'TX-UNPS' and a small graphic with the text 'Food and Nutrition'. Below the header, a navigation bar includes links for 'Applications', 'Claims', 'Compliance', 'Reports', 'Security', 'Search', 'Programs', 'Year', 'Help', and 'Log Out'. The main content area is titled 'School Nutrition Programs Claim Month Details for July 2011'. It shows details for school '00106' with status 'Active' and name 'TEXARKANA ISD'. A table below lists claim data for July 2011, showing an adjustment number of 0 and dates received and accepted on 08/24/2011. The reason code is 'Original'. A confirmation number 'EHCGBA' is provided, along with a thank you message and an email address 'carsonb@txkisd.net'. A 'Finished' button is highlighted with a red box at the bottom of the page.

School Nutrition Programs
TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

School Nutrition Programs
Claim Month Details for July 2011

00106 Status: Active
TEXARKANA ISD
DBA:
4241 SUMMERHILL RD
TEXARKANA, TX 75503-2733
County District Code: 019-907
ESC Region: 8
payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jul 2011	0	08/24/2011	08/24/2011		Original

Confirmation Number: EHCGBA
Thank you for your **July 2011** Claim Submission.
An email confirmation has been sent to: carsonb@txkisd.net

Finished

The CE will be directed to the confirmation screen if their claim was successfully submitted.

Select the FINISHED button at this time.

Food and Nutrition

School Nutrition Programs TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Month Details

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Claim Month: July 2011

Claim Items	Adj Number	Date Received	Date Accepted	Date Processed	Earned Amount	Status
View Modify Summary	0	08/24/2011	08/24/2011		\$0.00	Accepted
Total Earned					\$0.00	

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The CE will now see the Claim Month Detail screen. A CE can view, modify or review the claim summary on this screen. If none of those options are needed, select the BACK button.

For the purpose of this training exercise we entered a Zero Dollar claim.

School Nutrition Programs TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Year Summary

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2011	0	Accepted	08/24/2011		\$0.00
Aug 2011					\$0.00
Sep 2011					\$0.00
Oct 2011					\$0.00
Nov 2011					\$0.00
Dec 2011					\$0.00
Jan 2012					\$0.00
Feb 2012					\$0.00
Mar 2012					\$0.00
Apr 2012					\$0.00
May 2012					\$0.00
Jun 2012					\$0.00
Year to Date Totals					\$0.00

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The CE has been returned to the Claim Year Summary Screen.

SNP Site Level Claiming Using the Point of Sale File



We will now review using the Point of Sale file to upload site claim data for SNP.



School Nutrition Programs

TX-UNPS

Item	Description
Claim - SNP	School Nutrition Program Claims
Claim - SSO	Seamless Summer Option Claims
Claim - FFVP	Fresh Fruit and Vegetable Program Claims
Claim Rates	View current claim rates
Payment Summary	Summary of payments made to this Contracting Entity

Once the CE has logged in to TX-UNPS and selected the correct program year, select CLAIMS>CLAIM – SNP.

School Nutrition Programs TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Year Summary

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2011	0	Accepted	08/24/2011		\$0.00
Aug 2011					\$0.00
Sep 2011					\$0.00
Oct 2011					\$0.00
Nov 2011					\$0.00
Dec 2011					\$0.00
Jan 2012					\$0.00
Feb 2012					\$0.00
Mar 2012					\$0.00
Apr 2012					\$0.00
May 2012					\$0.00
Jun 2012					\$0.00
Year to Date Totals					\$0.00

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For the purpose of this training exercise we are using the 2011-2012 program year.

Select the month for which you want to submit a claim. We are selecting AUGUST 2011 for this training.



School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Month Details

00106 Status: Active
TEXARKANA ISD
DBA:
4241 SUMMERHILL RD
TEXARKANA, TX 75703-2733
County District Code: 019-907
ESC Region: 8
payment address

Claim Month: August 2011

Claim Items	Adj Number	Date Received	Date Accepted	Date Processed	Earned Amount	Status
There are no claims for this month.						
Total Earned					\$0.00	

< Back **Add Original Claim**

Select ADD ORIGINAL CLAIM

2011 - 2012 SNP Claim Site List

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75553-2733
 County District Code: 019-907
 ESC Region: B
 payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2011	0				

Actions	Site #	Site Name	Errors	Status
Add	0002	TEXAS H S		
Add	0003	OPTIONS		
Add	0042	TEXAS MIDDLE SCHOOL		
Add	0105	HIGHLAND PARK EL		
Add	0107	THERON JONES EARLY LITERACY CENTER		
Add	0108	WESTLAWN EL		
Add	0109	NASH EL		
Add	0111	SPRING LAKE PARK ELEMENTARY		
Add	0113	WAKE VILLAGE EL		
Add	0115	DUNBAR INTERMEDIATE CENTER		
Add	0116	MARTHA & JOSH MORRISS MATH & ENGINEERING EL		
Add	0901	NEW BOSTON HIGH SCHOOL 019-905		
Add	0906	REDWATER ISD ELEM.		
Add	0907	RED WATER ISD JR. HIGH		
Add	0908	REDWATER ISD HIGH SCHOOL		
Add	0909	REDWATER MIDDLE SCHOOL		
Add	0910	CRESTVIEW EL 019-905		
Add	0912	LINDEN-KILDARE H S		
Add	0913	LINDEN-KILDARE J H		
Add	0914	LINDEN-KILDARE ELEM		
Add	0915	RED LICK MIDDLE SCHOOL		
Add	0916	RED LICK ELEMENTARY		
Add	0941	NEW BOST MIDDLE SCHOOL 019-905		
Add	0942	OAK VIEW PRIMARY (019-905)		
Add	0950	MALTA ELEMENTARY _ (019-910)		
Add	0960	BLOOMBURG H S (034-909)		
Add	0961	BLOOMBURG EL (034-909)		
Add	0970	DEKALB H S (019-901)		
Add	0971	DEKALB MIDDLE (019-901)		
Add	0972	DEKALB ELEMENTARY SCHOOL (019-901)		



The CE will be directed to a screen with all of their approved sites listed. Once the CE has received their Point of Sale text file for the claim month from their POS vendor or internal department; select the UPLOAD CLAIM DATA Button at the bottom of the right hand side of the screen

Please note, that in this example we are in August, so this CE has ALL sites operating.

 Food and Nutrition

School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Upload

00106 Status: Active
TEXARKANA ISD
DBA:
4241 SUMMERHILL RD
TEXARKANA, TX 75503-2733
County District Code: 019-907
ESC Region: 8
payment address

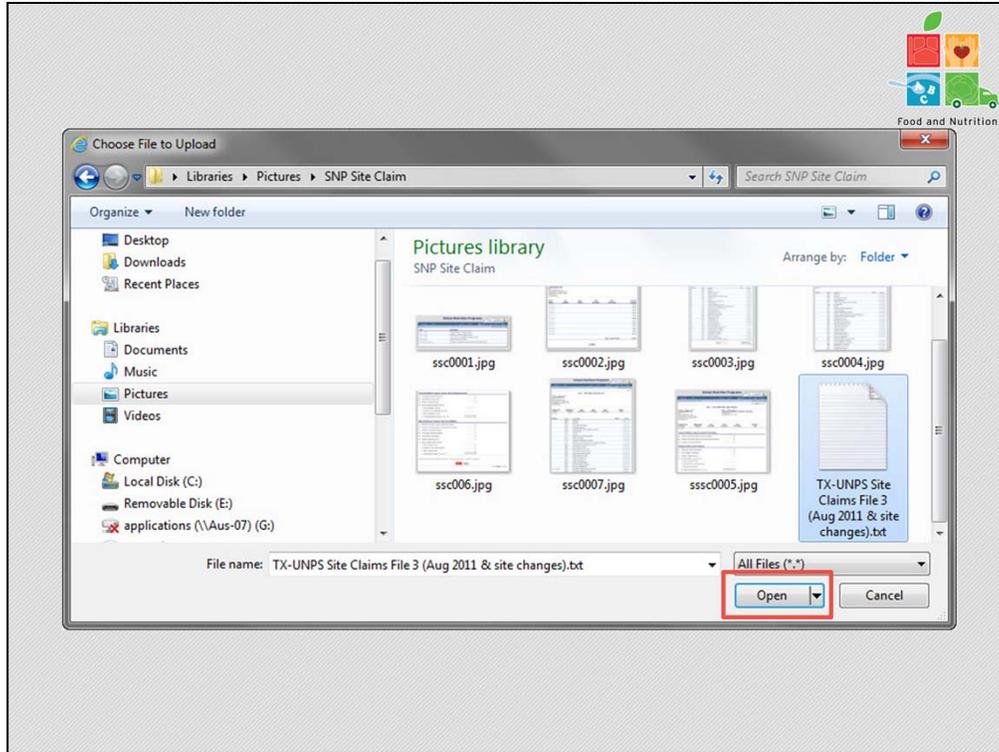
Claim Month: August 2011

To Upload a file:
1. Click on the "Browse" button to find the file on your computer.
2. Once you locate the file, click the "Open" button.
3. When finished with the above steps, click "Upload".

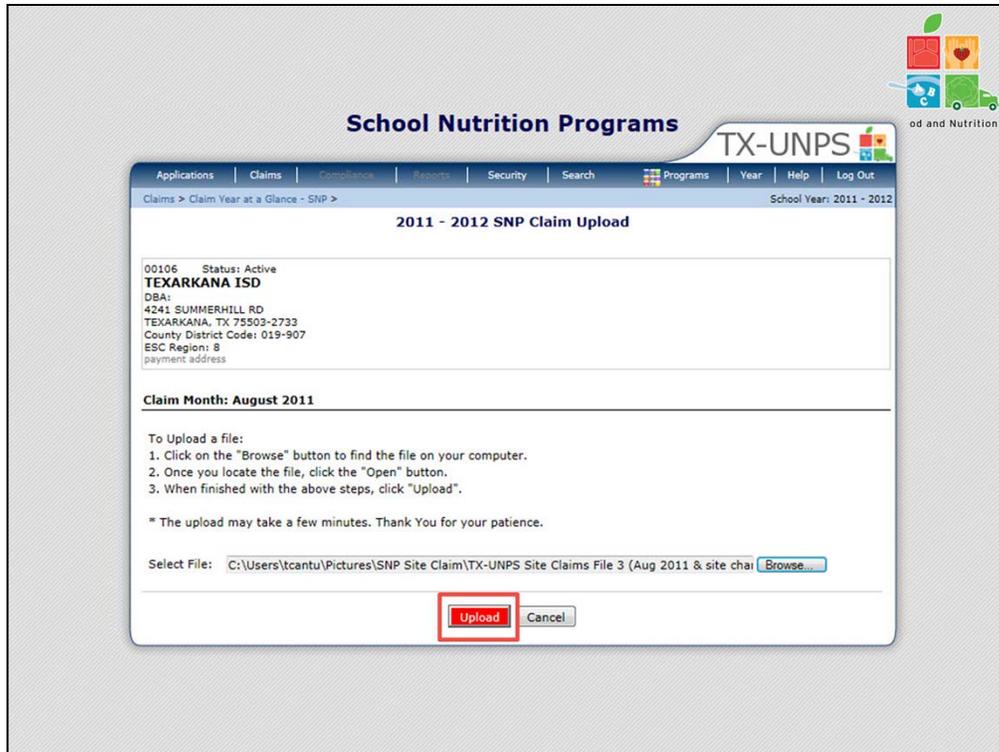
* The upload may take a few minutes. Thank You for your patience.

Select File:

Select the BROWSE button to find and select the POS file for this claim month.



A dialog box will pop up. The CE will locate and select the POS file for the appropriate claim month. They will then select OPEN on the dialog box.



Once the CE has located and selected the POS file for the claim month, select the red UPLOAD button.



Processing data... Total Records: 26 - 4% complete

Please wait.

The next screen the CE will view will track the progress of the file upload.


od and Nutrition

School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Years: 2011 - 2012

2011 - 2012 SNP Claim Upload

00106 Status: Active
TEXARKANA ISD
DBA:
4241 SUMMERHILL RD
TEXARKANA, TX 75503-2733
County District Code: 019-907
ESC Region: 8
payment address

Claim Month: August 2011

The following records could not be processed. You may key in the data or correct the problems and upload the file again.

Record	Code	Error Description
1	16511	Site ID must be numeric and is required. Value entered: CO. Record not processed.
28	16511	Site ID must be numeric and is required. Value entered: CW. Record not processed.

The Claim Site Upload has been processed.

Once the file upload is complete, the CE will be notified if there were errors and that the file was processed.

Select the FINISH button.

2011 - 2012 SNP Claim Site List

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address



Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2011	0				

Actions	Site #	Site Name	Errors	Status
View Modify	0002	TEXAS H S		Validated
Add	0003	OPTIONS		
View Modify	0042	TEXAS MIDDLE SCHOOL	1	Error
View Modify	0105	HIGHLAND PARK EL	2	Error
View Modify	0107	THERON JONES EARLY LITERACY CENTER	5	Error
View Modify	0108	WESTLAWN EL	3	Error
View Modify	0109	NASH EL	1	Error
View Modify	0111	SPRING LAKE PARK ELEMENTARY	1	Error
View Modify	0113	WAKE VILLAGE EL		Validated
View Modify	0115	DUNBAR INTERMEDIATE CENTER	3	Error
View Modify	0116	MARTHA & JOSH MORRISS MATH & ENGINEERING EL		Validated
View Modify	0901	NEW BOSTON HIGH SCHOOL 019-905		Validated
Add	0906	REDWATER ISD ELEM.		
View Modify	0907	RED WATER ISD JR. HIGH		Validated
View Modify	0908	REDWATER ISD HIGH SCHOOL		Validated
View Modify	0909	REDWATER MIDDLE SCHOOL		Validated
View Modify	0910	CRESTVIEW EL 019-905	1	Error
View Modify	0912	LINDEN-KILDARE H S		Validated
View Modify	0913	LINDEN-KILDARE H		Validated
View Modify	0914	LINDEN-KILDARE ELEM		Validated
View Modify	0915	RED LICK MIDDLE SCHOOL		Validated
View Modify	0916	RED LICK ELEMENTARY		Validated
View Modify	0941	NEW BOST MIDDLE SCHOOL 019-905		Validated
View Modify	0942	OAK VIEW PRIMARY (019-905)	3	Error
View Modify	0950	MALTA ELEMENTARY (019-910)		Validated
View Modify	0960	BLOOMBURG H S (034-909)		Validated
Add	0961	BLOOMBURG EL (034-909)		
View Modify	0970	DEKALB H S (019-901)		Validated
View Modify	0971	DEKALB MIDDLE (019-901)		Validated
Add	0972	DEKALB ELEMENTARY SCHOOL (019-901)		

DELETE

The CE will now see their Site Claim list. If any sites are in Error status, they must be corrected prior to selecting the red CONTINUE button.

CEs will select the modify link under Actions, on the left hand side of the screen, and manually correct the Sites showing errors.

Once all errors have been corrected, select the red CONTINUE button.

CEs: if you have questions about the errors in your POS file; first speak to your POS vendor/internal department. If they find no errors in their file, then speak to your ESCs to ensure that the information inputted was correct for the claim.


 Food and Nutrition

School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

School Nutrition Programs Claim Month Details for July 2011

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2011	0				

Certification

I certify that to the best of my knowledge, this claim is true and correct in all respects, records are available to support the claim, the claim is in accordance with the existing agreement and that payment has not been received. I know that deliberate misrepresentation or withholding of information may result in prosecution under applicable state and federal statutes.

It is the CE's responsibility to read the certification statement and to select the check box if they feel that they can meet the requirements of the Certification statement.

Select the red SUBMIT FOR PAYMENT button to submit the August claims.

The screenshot displays the TX-UNPS School Nutrition Programs interface. At the top right, there is a logo for 'Food and Nutrition' featuring a green leaf and a red heart. The main header reads 'School Nutrition Programs' and 'TX-UNPS'. Below this is a navigation bar with tabs for 'Applications', 'Claims', 'Compliance', 'Reports', 'Security', 'Search', 'Programs', 'Year', 'Help', and 'Log Out'. The current page is 'Claims > Claim Year at a Glance - SNP >' for the 'School Year: 2011 - 2012'. The title of the page is 'School Nutrition Programs Claim Month Details for July 2011'. The main content area shows details for claim 00106, which is 'Status: Active' and for 'TEXARKANA ISD'. The address is '4241 SUMMERHILL RD, TEXARKANA, TX 75503-2733', with 'County District Code: 019-907' and 'ESC Region: 8'. Below this is a table with the following data:

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2011	0	08/24/2011	08/24/2011		Original

Below the table, the 'Confirmation Number: ECHCGA' is displayed, followed by the text: 'Thank you for your August 2011 Claim Submission. An email confirmation has been sent to: carsonb@txkisd.net'. At the bottom center, there is a button labeled 'Finished' which is highlighted with a red rectangular border.

You will be directed to the confirmation screen if your claim was successfully submitted.

Select the FINISHED button at this time.

Food and Nutrition

School Nutrition Programs

TX-UNPS

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Claims > Claim Year at a Glance - SNP > School Year: 2011 - 2012

2011 - 2012 SNP Claim Month Details

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Claim Month: August 2011

Claim Items	Adj Number	Date Received	Date Accepted	Date Processed	Earned Amount	Status
View Modify Summary	0	08/24/2011	08/24/2011		\$205,108.69	Accepted
Total Earned					\$205,108.69	

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The CE will now see the Claim Month Detail screen. A CE can view, modify or review the claim summary on this screen. If none of those options are needed, select the BACK button.

School Nutrition Programs

TX-UNPS

[Applications](#) | [Claims](#) | [Compliance](#) | [Reports](#) | [Security](#) | [Search](#) | [Programs](#) | [Year](#) | [Help](#) | [Log Out](#)

[Claims > Claim Year at a Glance - SNP >](#) School Year: 2011 - 2012

2011 - 2012 SNP Claim Year Summary

00106 Status: Active
TEXARKANA ISD
 DBA:
 4241 SUMMERHILL RD
 TEXARKANA, TX 75503-2733
 County District Code: 019-907
 ESC Region: 8
 payment address

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2011	0	Accepted	08/24/2011		\$0.00
Aug 2011	0	Accepted	08/24/2011		\$205,108.69
Sep 2011					\$0.00
Oct 2011					\$0.00
Nov 2011					\$0.00
Dec 2011					\$0.00
Jan 2012					\$0.00
Feb 2012					\$0.00
Mar 2012					\$0.00
Apr 2012					\$0.00
May 2012					\$0.00
Jun 2012					\$0.00
Year to Date Totals					\$205,108.69

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The CE has been returned to the Claim Year Summary Screen.



Food and Nutrition
3E'S OF HEALTHY LIVING
Education, Exercise and Eating Right

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER TODD STAPLES

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