



TEFAP REACH AND RESILIENCY GRANTS

**TEXAS DEPARTMENT OF AGRICULTURE
Food And Nutrition Division**





What Is the TEFAP Reach and Resiliency (R&R) Grant?



Overview of TEFAP Reach and Resiliency Funding



Grant Application Process



Post Award Process



Outreach Initiative



Training Initiative



Contact and Resources Info



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OBJECTIVES



A map of Texas is shown with a red overlay indicating specific regions. A semi-transparent orange rectangle is positioned over the central and northern parts of the state. The text "WHAT IS TEFAP REACH AND RESILIENCY GRANT?" is centered over this rectangle. Various cities and states are labeled on the map, including Dallas, San Antonio, El Paso, Chihuahua, New Mexico, and Louisiana. The Texas Department of Agriculture logo is in the bottom right corner.

WHAT IS TEFAP REACH AND RESILIENCY GRANT?



TEFAP REACH AND RESILIENCY GRANT FUNDING

The Texas Department of Agriculture plans to award \$3,182,702.04 to grant recipients to fund projects that will assist in expanding their operations into targeted remote, rural, Tribal, and/or low-income areas.



A scenic photograph of a rural landscape. In the foreground, a wide, gravel-paved road curves from the bottom center towards the middle ground. The road is flanked by lush green grass and some wildflowers. In the middle ground, there is a small cluster of buildings, including a prominent white church with a steep, gabled roof and a small steeple. The church is surrounded by other smaller houses and trees. The background consists of rolling green hills under a dramatic sky with large, white, fluffy clouds. The overall lighting suggests a bright, sunny day, possibly during the golden hour.

OVERVIEW OF TEFAP REACH AND RESILIENCY FUNDING



PURPOSE AND GOALS



Reach and Resiliency

To expand reach into remote, rural, Tribal, and/or low-income areas that are underserved by the program.



Outreach Initiative

The outreach project will increase awareness of TEFAP program's reach and assist more Texans in need of food access.



Training Initiative

The training project will develop more training resources to increase ERA's understanding of program operations, resulting in operational efficiencies that will allow for program expansion.



Equipment

The equipment purchases will assist in expanding their operations.



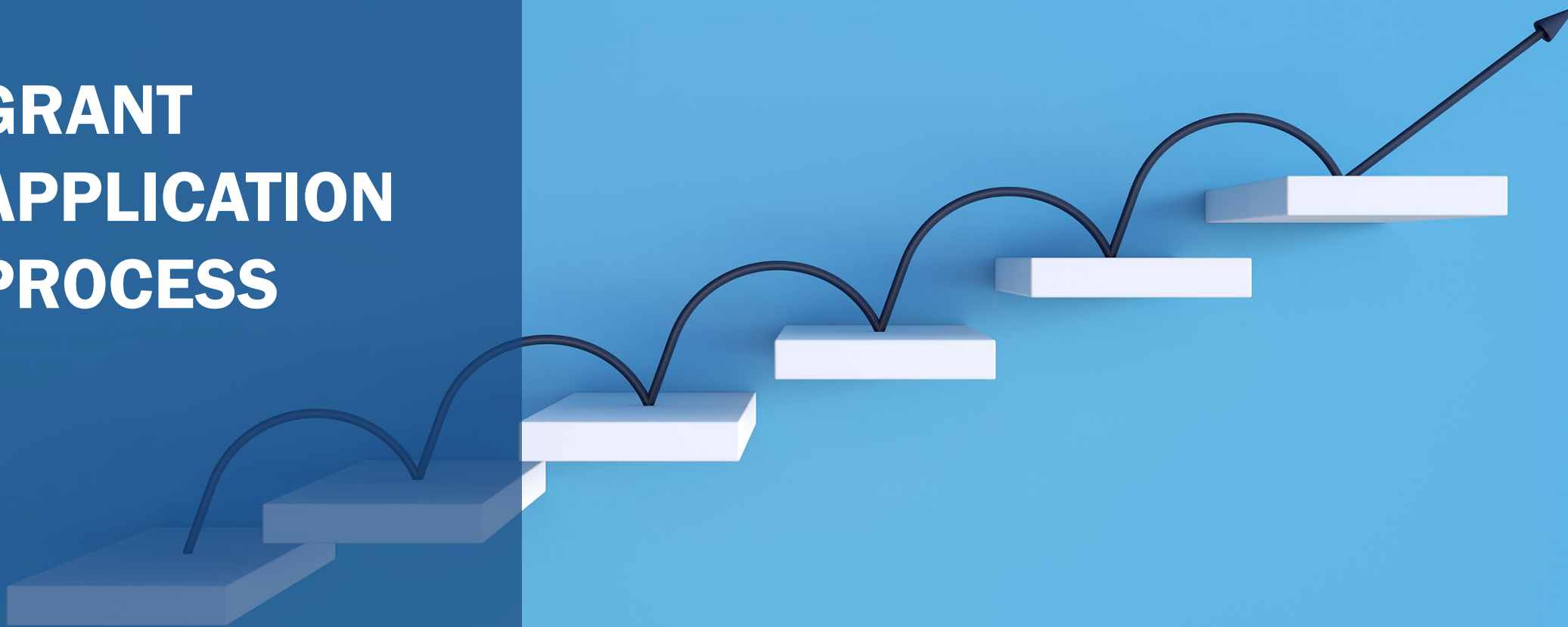


ELIGIBLE APPLICANTS

Food banks that have a pre-existing contract with TDA and currently operating TEFAP in Texas are eligible to apply.



GRANT APPLICATION PROCESS



KEY DATES

6/30/22

Letter of Intent is
Due

7/27/22

Grant recipient(s)
RFA Responses
Due

9/1/22

Grant recipient(s)
Awarded

5/31/24

Grant Closeout



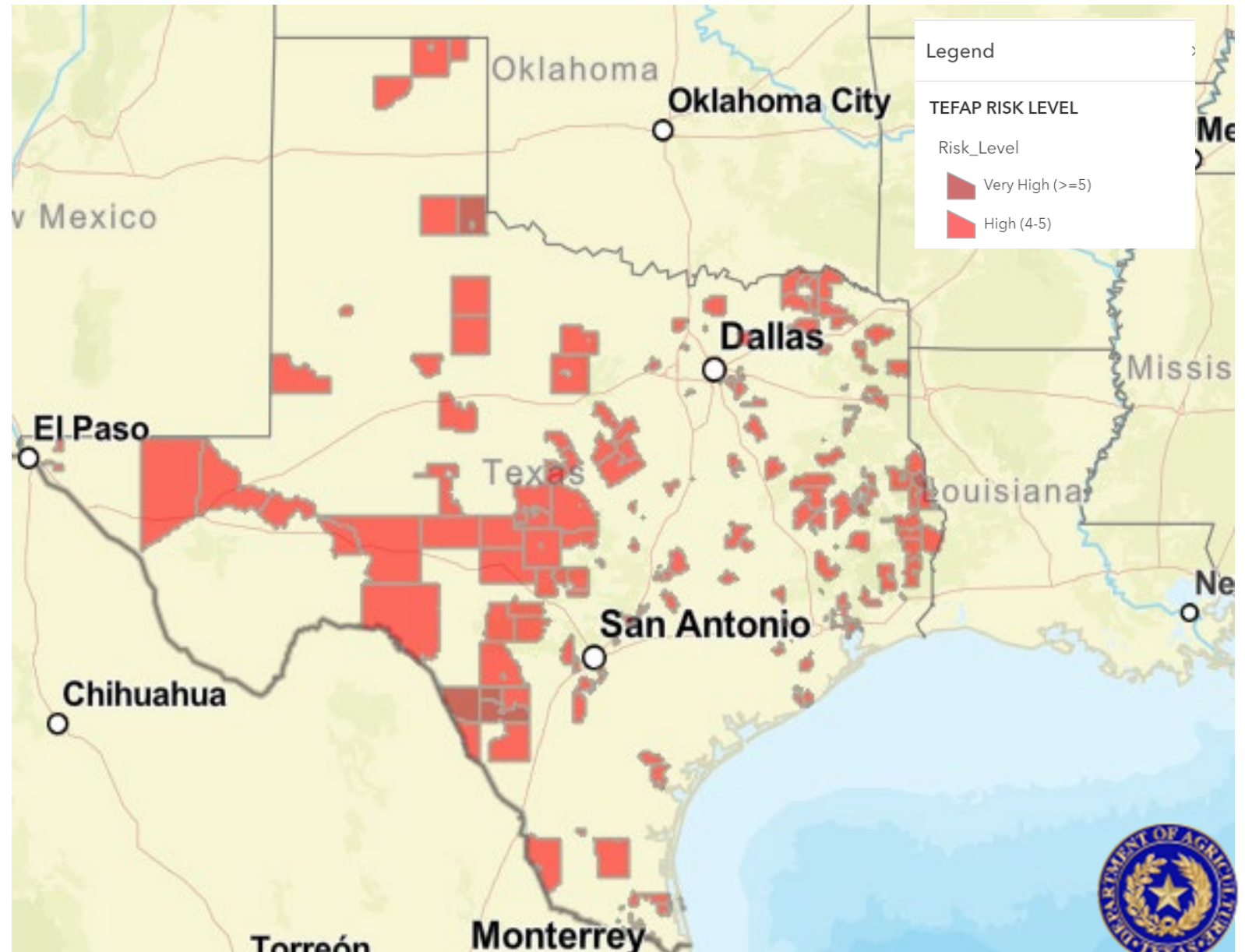
GENERAL INFORMATION

- Please read the entire TEFAP Reach and Resiliency Grant Request for Application (RFA).
- According to the U.S. Department of Agriculture (USDA), the second round of the TEFAP Reach and Resiliency grant, funding will be announced at a later date.
- This is a competitive grant process.
- There are no cost-sharing or matching requirements for this program.
- Please use the Census Tract map for identifying High Risk and Very High-Risk areas when writing your grant narration.



CENSUS TRACT MAPPING

A risk level assessment was completed by TDA to identify any remote, rural, Tribal, and/or low-income areas that are currently underserved by TEFAP. This grant will only target the High Risk and Very High-Risk areas. [Census Tract](#)



ALLOWABLE AND UNALLOWABLE COST SUMMARY

PERSONNEL AND FRINGE BENEFITS

Allowable Cost

Salaries/benefits of State agency and/or ERA staff directly involved with organizing, managing, or conducting activities outlined in the proposed project plan.

Not Allowable Cost

Salaries/benefits of State agency and/or ERA staff not directly involved with organizing, managing, or conducting activities outlined in the proposed project plan.



ALLOWABLE AND UNALLOWABLE COST SUMMARY (CONT.)

Allowable Cost

Only as a travel expense

FOOD

Not Allowable Cost

Food used as refreshments during a meeting, activity, or event

Food for distribution to TEFAP participants or through TEFAP ERAs



ALLOWABLE AND UNALLOWABLE COST SUMMARY (CONT.)

TRAVEL (IN-STATE AND OUT OF STATE)

Allowable Cost

In-State travel expenses for those organizing or conducting activities.

In/Out of state travel expenses for conferences and/or training necessary to carry out the project plan.

Not Allowable Cost

Travel to conferences and/or training with no relation to the objective of the TEFAP Reach and Resiliency grant.



ALLOWABLE AND UNALLOWABLE COST SUMMARY (CONT.)

MATERIALS/SUPPLIES

Allowable Cost

Crates, boxes, shelving, thermometers, personal protective equipment, and other such materials and supplies necessary for reaching underserved areas or populations.

Handouts, flyers, posters, bulletin boards, banners, or other like materials necessary for reaching underserved areas.

Not Allowable Cost



ALLOWABLE AND UNALLOWABLE COST SUMMARY (CONT.)

EQUIPMENT **(ITEMS WITH MORE THAN A \$5,000** **UNIT COST)**

Allowable Cost

Forklifts, pallet jacks, refrigerators, freezers, vehicles, and other such equipment necessary for reaching underserved areas or populations.

Building and warehouse renovations at the State or ERA level necessary for reaching underserved areas or populations.

Computer software or hardware, or other information technology equipment, necessary for reaching underserved areas or populations.

Not Allowable Cost

Purchase of land or buildings, and the construction of new buildings.



ALLOWABLE AND UNALLOWABLE COST SUMMARY (CONT.)

CONTRACTUAL

Allowable Cost

Contractual staff who will work to identify underserved areas or gaps in current TEFAP coverage, or who will perform other activities as outlined in the proposed TEFAP Reach and Resiliency project plan.

Not Allowable Cost



ALLOWABLE AND UNALLOWABLE COST SUMMARY (CONT.)

OTHER

Allowable Cost

- Training on food distribution, cultural competency, community engagement/organization, and racial equity, are necessary for reaching underserved populations.
- Translation services
- Necessary building and warehouse renovations

Not Allowable Cost

Purchase of land or buildings, and the construction of new buildings.



ONLINE APPLICATIONS

TDA expects that applicants will read the entire Request for Application (RFA) prior to submission and comply with all requirements outlined in the application.

Applicants are expected to fill out the online form completely and upload the following forms listed below:

1. TEFAP Reach and Resiliency Grant Application Template (Word)
2. Accounting System Financial Cap Question
3. A current annual audit



ONLINE APPLICATIONS

The applications must be complete and include all the following information:

- ☐ Cover Sheet (Applicant Contact information)
- ☐ Executive Summary
- ☐ Project Objective
- ☐ Project Narrative
- ☐ Budget and Budget Narrative
- ☐ Administrative Form Uploads



POST AWARD



POST REWARD PROCESS



A webinar and/or grant guide will be provided on grant requirements



Grant Manager will assist you with any questions.



There is a quarterly outreach report. Annual and Final Performance Progress reports are due.



Payment requests are submitted by grant recipients for approval.



Payment requests are processed if there within the grant parameters.



REPORTING REQUIREMENT

Quarterly Outreach Performance Report

Due 30 days after each quarter ends

Semiannual Financial and Performance Progress Reports

Due 30 days after each year ends

Final Financial and Performance Progress Report

Due 30 days after the closeout date



OUTREACH INITIATIVE



OUTREACH INITIATIVE EXTENSION APPLICANTS ALLOWABLE COSTS

When utilizing TDA-provided materials, the below must be followed to ensure all standards for resource distribution are met.

Do/Allowable	Don't/Not Allowable
<u>Only</u> utilize TDA provided materials to maintain consistent messaging to participants.	<u>Don't</u> create your own outreach materials (it dilutes the message and participants become confused).
Promote across social media platforms of your choice.	<u>Don't</u> change colors or remove/add anything to the TDA provided materials, unless specified in this table.
Partner with trusted organizations within your community and provide them with TDA resources to help you promote.	<u>Don't</u> add your logo to any other TDA materials besides the items mentioned in the "Do's/Allowable" column of this table.
Your logo can be added in the blank space in the upper left- or right-hand corner of the digitally provided TDA Poster, One-Pager, and Postcard <u>only</u> .	
Keep good records of distribution efforts; TDA will ask for the below Activity Outcome/Metrics <u>every quarter</u> .	



TRAINING INITIATIVE



TRAINING INITIATIVE

All grant recipients are required to participate in the outreach and training through surveys, fact-finding and data gathering, trainings, and distribution of TDA-provided materials throughout this grant to help us assess the needs and improve proficiency.

CONTACT AND RESOURCES INFO



CONTACT AND RESOURCES INFORMATION

Grant Manager

Sylvia Garrett
Contracted Grants Manager
Phone: (512) 463-8215
Email: Sylvia.Garrett@TexasAgriculture.gov

Resources

[TEFAP Reach and Resiliency Grant Website](#)
[TEFAP Reach and Resiliency Application And Instructions](#)



Questions

