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| *2022/2023 Members*:**TDA:*** Lena Wilson
* Catherine Wright-Steele
* Gwen McDade
* Laura Benavidez
* Jon Huss
* Carl Crittendon
* John Tuley
* Beth Thorson
* Christina L. Manley
* Melinda Nguyen
* Melissa Dozier-

Gonzales* Kelli Wise
* Teresa Cornett
* Wade Wilder
* David Dierksen
* Suzanne Carson
* Kassandra Burnias
* Geoff Horni

**ESC:*** Lori Muzquiz
* Tarrah Moreno

**CE:*** Annette Pena
* Blake Stanford
* Cynthia Lackey
* Dana Bigham
* Jesus Navarro
* Kenyatta Chandler
* Keven Vicknair
* Laura-Zelda Villarreal
* Ricardo Espinosa
* RJ Bradley
* Sanda Pearson
* Sarai Ferreira
* Shahmir Nazarali
* Summer Prentiss
* Tiffiney Freeman
* Victor Salazar
 | ----- Agenda Topics -----**9:30 – 9:35**1. Kickoff (Catherine Wright - Steele)

**9:35 – 10:45**1. MegaCon Updates
* Catherine Wright - Steele
* TDA hosting first MegaCon
* New format with recorded options and in-person
* Panel Nominations – Beth Thorson
* SFSP will be May 4th – to include 2 CE panels with presentations
* Panels chosen are: Forecasting Post-Covid and Covid Lessons Learned, both on Wednesday
* CACFP will be May 5th and May 6th
* Forecasting Post Covid is May 5th and Covid Lessons Learned is May 6th
* Assistance with PowerPoint messaging is available
* Last call for Panel CEs either self-nominated or nominating another CE by COB Friday, April 1st
* Insufficient input – sessions will be canceled
* Will be Round Table Sessions available
* Plan to have a CACFP booth setup and manned by external partners
* TDA initiatives
* Divide and conquer the time
* Prepare a 1-pager so people understand the function of this workgroup and how to get involved
* Send a survey to have times covered
1. Sam’s Unique Entity Identifier (UEI)
* Must be done on or before April 4th to receive funds
* 70% of CEs currently have a number
1. TXUNPS DRP Feature – Ivan Melchor
* CEs can now upload multiple files at once
* 100 megabyte limit for multiple files uploaded at once
* 15 megabyte limit for individual attachments
* Duplicate files cannot be uploaded
* Training available through ESCs
* Articles available in the CACFP Insights Newsletter
* Training instructions on Squaremeals in the news section
1. Listed Homes Eligibility Update – David Dierksen
* USDA’s regional office is speaking to the sponsors’ association and will go to the national office then provide feedback to us
* We received TX Sponsors Association’s position paper – discussion with this group in a couple of weeks
1. TXUNPS Attendance Reporting Issues – Teresa Cornett
* Average daily attendance error in claims work-around is to create a 2nd shift
* System looks at the license capacity, not participation
1. Adult Day Care Policy 4130 – David Dierksen
* All meals and snacks have to be served in a congregate setting to ensure the participant is receiving the meal
1. Canceled check document submission vs. bank statements – Ivan Melchor
* TDA cannot go to a bank to request bank statements
* Check is needed to verify signature on the check, etc.
1. CACFP Audit Schedule – David Dierksen/Ivan Melchor
* Everyone is on a 3-year cycle; however, it can vary on the type of review
* Streamlining the audit process is being worked

Next Meeting:  |
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