|  |  |
| --- | --- |
| *2022/2023 Members*:**TDA:*** Lena Wilson
* Catherine Wright-Steele
* Gwen McDade
* Laura Benavidez
* Jon Huss
* Carl Crittendon
* John Tuley
* Beth Thorson
* Christina L. Manley
* Melinda Nguyen
* Melissa Dozier-

Gonzales* Kelli Wise
* Teresa Cornett
* David Dierksen
* Suzanne Carson
* Kassandra Burnias
* Geoff Horni

**ESC:*** Lori Muzquiz
* Tarrah Moreno

**CE:*** Annette Pena
* Blake Stanford
* Cynthia Lackey
* Dana Bigham
* Jesus Navarro
* Kenyatta Chandler
* Keven Vicknair
* Laura-Zelda Villarreal
* Ricardo Espinosa
* RJ Bradley
* Sanda Pearson
* Sarai Ferreira
* Shahmir Nazarali
* Summer Prentiss
* Tiffiney Freeman
* Victor Salazar
 | ----- Agenda Topics -----**9:30 – 9:35**1. Kickoff and Roll-call - Suzanne Carson
* Suzanne conducted roll call (see sidebar for attendance).

**9:35 – 10:45**1. MegaCon 2022
* General Updates - Christina Manley
* Focus of conference will mainly be financial
* Topics to include Compliance and Procurement, preparing for your administrative review, corrective action documents, and annual audit requirements, among many others
* Farm Fresh will provide guidance on how to source local food,
* Topics will be the same for the summer food folks, as well
* SFSP Program sessions will be held on May 4th and 5th ; CACFP is May 5th & 6th
* Panel Nominations – Beth Thorson
* TDA hopes to recruit some successful CEs as panelists for best practice discussions; recommendations on nominees are welcome and self-nomination is encouraged!
* During panel discussions, CEs will speak for 10-15 minutes
* Plan to have a CACFP booth setup and manned by external partners
* 10 or 15 minute blocks between sessions
* Prepare a 1-pager so people understand the function of this workgroup and how to get involved
* Should we use MegaCon as an opportunity to push applications for participation in this group
* Beneficial as it will allow us to publicize what we are doing
* An opportunity to engage and peak interest
* Have success document from previous years
* General sessions will be streamed
* Some breakout sessions will be recorded
* Announce during general sessions we are taking applications
* Suggestions on promotion – Kelli Wise
* Wrapping up final tweaks to the registration site
* Information will be on Squaremeals but would like members to share the information through their communications channels
1. Introduction of Laura Benavidez, Administrator for Compliance
2. Establishing 3 Es Grant/Healthier CACFP Gold Award – Melinda Nguyen
* There are 7 CEs included in this year’s grant - Child Care Assoc., Texas Tech University, Mainspring Schools, Head Start of Greater Dallas, Inc., Community Family Centers/Los Ninos Montessori, CEJ3 Samonte-DeJesus/La Mision – San Antonio, Boys & Girls Club of Pharr – San Juan). The projects outlined by our grantees to focus on this year are:
* Menu improvements
* Agricultural education
* Nutrition education
* Increased physical activity
1. CACFP Farm Fresh Challenge scheduled for the month of March – Emilee Case
* This TDA sponsored challenge is an annual effort to increase the number of local foods included in meals served
* Open to all CACFP program operator types
* Statistics from our last Challenge - 132 participants; 71 Best of the Bunch and 7 Prime Participants; 10 CACFP Sponsors participated; over $8 million spent on local food purchases
* 2 Tiers in the challenge
* Tier 1: Best of the Bunch
* Tier 2: Prime Participant
* Challenge goals are to:
* Eat Local. Teach Local. Be Social
* TDA provides free Challenge materials (stickers, buttons, static cling)
* Other resources are available, such as social media support, educational videos, etc.
* TDA will promote the Challenge through our education service partners, the TDA newsletters, but welcome any additional promotional opportunities through CACFP operators’ networks
* Registration is free
* Those who have experienced issues with obtaining receipts for proof of purchase can use the template that TDA is developing
1. CACFP Week – Melinda Nguyen
* Observed March 13-16, 2022
* Information about how our partners can be an active part of the celebration is located on squaremeals.org
* Available materials from TDA include game placemats for adults, two types of posters (includes Spanish side) along with other games and resources are on our website
1. Eligibility for Listed Homes – Catherine Wright-Steele
* Minimum standards for Listed Homes were updated in October 2021
* General discussion from various Workgroup members included meal standards, safety/liability concerns, including insurance requirements, lack of inspections
* Members agreed that the topic requires further investigation

Next Meeting: **March 25, 2022** |
|  |  |

Policy Updates:

NONE

Policy Questions:

NONE

The response(s) provided under “Policy Questions” is current as of August 2020. For the most up-to- date information, please refer to TDA’s CACFP Handbooks or contact your local Educational Service Center.