



CACFP Input Workgroup

9:15am – 10:15am

F&N Conference Room

Friday, January 12, 2018

External

Roll Call

External members: Kandace Davis, Veronica Day, Lee Haddock, Sidonia King, Shonika Kwarteng, Sharon Ray, Cindy Serrano

Internal members: Catherine Wright Steele, Jennifer Page, Melissa Dozier Gonzales, Senta Fortune, Rose Westerman, LaDon Woodson, Beth Thorson, Sharon Wellborn, Christine Bendana, Wade Wilder, Linda Simmons, Steve Stoeltje, Kassandra Burnias, Teresa Cornett, Marianne Hopper, Beatrice Watson, ESC 20, ESC17, Kerry Cowlshaw

TDA Updates

- 1) TDA Audits (progress of being finalized)
 - a. KPMG completed the week of January 15
 - b. SFSP is expected to complete between March and April.
 - c. Additional audits are scheduled for March – SFSP, May – CACFP, and June – NSLP.
- 2) CACFP TDA Conference Input requested/provided: (June 19 and 20)
 - a. Several pre-conference sessions being considered:
 - i. CACFP 101: directed toward sponsors who are not familiar with regulations
 - ii. An advanced case study for sponsors who have been operating a very long time with more complex issues
 - iii. Challenges associated with running At-Risk programs
 - iv. Dual-sponsors meeting
 - v. Hands-on chef-led culinary classes
 - b. Proposed sessions include:
 - i. Procurement and new meal pattern,
 1. Cycle Menu's
 - ii. Food Buying Guide
 - iii. Budgets and advanced budget scenarios
 - iv. Counting and claiming
 - v. Monitoring checklists
 - vi. Record keeping
 - vii. Documenting meal production, record keeping for financials, counting and claiming and enrollment eligibility forms, sponsors' responsibilities,
 - viii. Farm to Site and Farm to CACFP activities

Committee provided input on proposed sessions to be included at the conference. Members were asked to submit additional topic via email after the completion of the meeting.

Feedback:

- Member(s) would like to have a best practice sharing session or panel discussion at the conference.
 - TDA is incorporating this suggestion into the agenda
- Member(s) would be interested in THI hosting a sharing session on the regional level similar to SFP.
 - TDA will reach out to THI to determine possibilities.

3) Farm Fresh Challenge is coming to CACFP:

- 1) TDA is seeking input, for developing parameters for the Challenge.
 - i. What's reasonable, what's relevant, what will help you interface with your external stakeholders, what will get you excited about participating?
- 2) Training in Houston will be held Saturday, February 24 at the Houston Food Bank.
- 3) A sharing table will be set up where sponsors who have questions or want to be part of the Farm Fresh Initiative.
- 4) The multi-cultural cookbooks and Cooking for the Seasons will be available at the conference in June.

Committee members reviewed the materials, discussed the opportunities and provided feedback on the challenge.

Feedback on Farm Fresh Challenge for CACFP web page:

- Add success stories to the page
- One member noted that they would prefer to have the resources on the same page as the Farm Fresh Challenge page

Feedback on resources page:

- Would be helpful to have a curriculum that focuses on farm to child care
- Additional resources on how to start a garden- TDA included the Let's Get Growing series
- Add additional resources for how to purchase local products in the CACFP

Committee updates:

- a. Discussion of the monitor form(s). Duplication of documentation was expressed by members, along with other items which will be further reviewed will be required by TDA.